

City of Wood Village July 2015

The Village News

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PARK IMPROVEMENTS

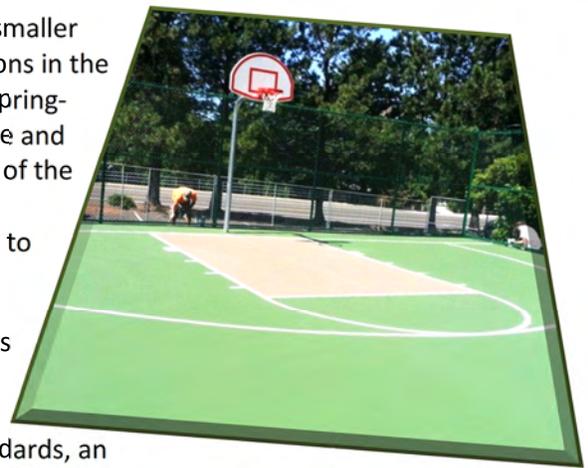
The City has a great many new and exciting features being added to the Donald L. Robertson Park in the next six weeks or so. With the financial assistance of a Community Development Block Grant (CDBG) the City is making substantial improvements for diversity, safety and the enjoyment of our citizens.



The most noticeable of these improvements is the new half-court basketball court. A new standard and backboard was installed in addition to the most important improvement, a new surface. The base is asphalt but the playing surface is a rubberized material that will improve the safety of the surface and provide a colorful, long-wearing surface as well. We've also added a much taller fence to prevent miss-shot basketballs from reaching Halsey St. Those wishing to shoot a few hoops, have a quick game of H-O-R-S-E or a Saturday afternoon pick-up game will no longer have to deal with a cracked, uneven concrete court.

We will additionally be installing a few new pieces of play equipment in the smaller children's area of the playground. Some have been removed for safety reasons in the past so these new pieces will be more exciting than the old. There are two spring-type toys, a great gray Whale and Clifford (big red dog-like) spring toys to ride and two Buck-A-Bouts similar to teeter totters but a lot more fun. For the safety of the kids another layer of engineered wood fiber specifically designed for safe, cushioned surfacing and meeting ADA requirements for access will be added to the entire area.

In addition to these more physical additions to the park, a Park Master Plan is in process. Conservation Technix was chosen to perform various support tasks and to write the new master plan that will carry our planning efforts for the next 10 to 15 years. Among these tasks is an update to our park standards, an inventory of existing parks and identifying potential undeveloped park lands. Through community outreach such as our Open House, newsletter and website information as well as web-based questionnaires, our desire was to garner participation for public ideas, opinions and support.



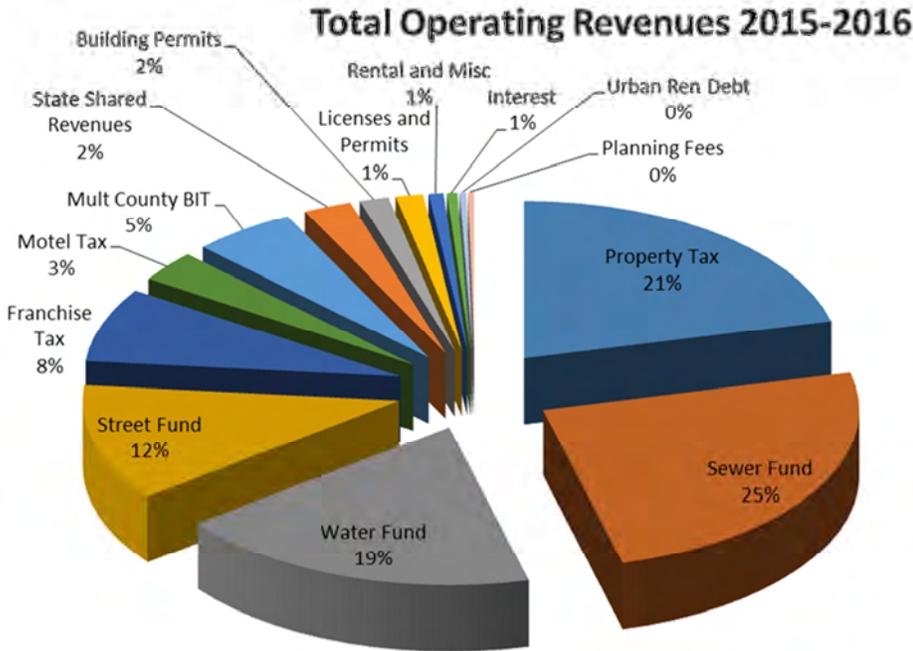
As information gathering is coming to a close concept plans are being drawn, reviewed and discussed. The finalized plan will incorporate these drawings and create a timetable of short term goals (2016-2018), mid-term goals (2018-2022), and long term goals (beyond 2022). Each of these goals will have an accompanying cost estimate for cumulative and individual projects based on current conditions plus anticipated inflationary costs. Additionally, analyzed estimated operational and maintenance costs for these recommendations will be made. And further, a review of possible methods of financing such as grants, dedications, and user or impact fees will be included.

This Master Plan will be presented to the Parks and Recreation Board for approval and the City Council for adoption this fall. This will be a useful directional document for years to come, assisting the elected board with planning efforts and decision making for recreational activities.

CITY COUNCIL ADOPTS FY 2015-2016 BUDGET

The City Council met Tuesday, June 9, 2015, and adopted the Budget for Fiscal Year 2015-2016. The Wood Village General Fund operating budget declined 2.7% from last year, led by reductions in contract costs for fire service and in the allocation of total personnel costs across funds. There are no service level cuts made in the recommended budget, and no new fees are included in the adopted budget. Public Safety services for

Wood Village will continue to be provided by contract at the current service level, with police service provided by the Multnomah County Sheriff's Office and fire service from the City of Gresham.

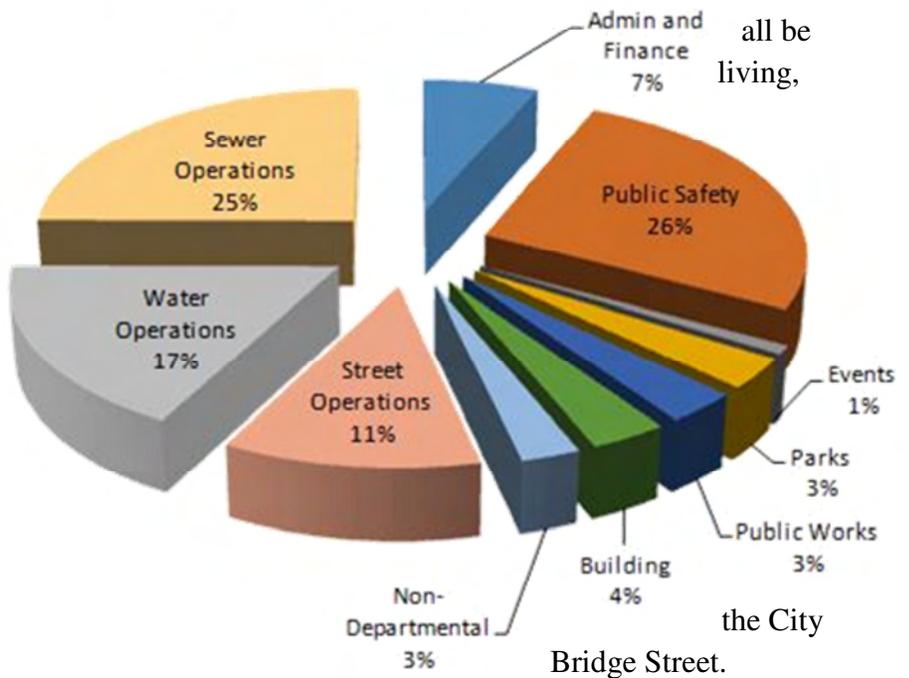


The operating costs in the Street and Drainage Fund increased a total of 16.4%, reflecting the emphasis on maintaining the City roadways. While the Street Fund is only 11% of the City total operating cost, this reflects the additional priority the maintenance of our street system has to our community. The operational costs for the Water Fund increased 6.0%,

and the Sewer Fund 2%. Overall, total operating costs for the City in the year ahead increased 1.9%. Utility rates for water, sewer and the street/drainage utility will adjusted in January by the Cost of currently estimated at 2%.

The total City Budget proposed for FY 2015-16 was reduced slightly by the City Council, yielding a budget of \$6,439,080, a total increase of 2.3% from the budget adopted for 2014-15. Significant investments proposed for the year ahead include a trail system expansion in the Donald Robertson Park, a vision and master plan for the Town Center, a sewer line replacement on Halsey, and a pathway proposal from Hall property to the easterly end of

Total Operating Budget 2015-2016



all be living,

the City Bridge Street.

EMPLOYEE AWARD!

Great public employees find ways to save our residents money, streamline the operations of our City, and make sure we have a safe working environment. The City Council has adopted a policy to recognize employees that combine these characteristics in work they have accomplished, and provide a share of the savings (25%) directly to the employee.

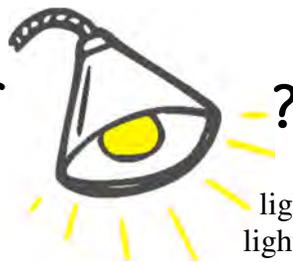
Loren Wilton is such an employee. Loren realized that the need to test all the water system valves every year consumed over 60 hours a year for a two man crew with our existing equipment. Along with the consumption of time, the method to turn the valves was prone to causing employee injuries. He began researching potential equipment that could resolve this problem. The expense of such equipment, when acquired new, was between \$5,000 for a very simplistic and fairly inefficient device to over \$26,000 for a fully automated piece of equipment that would attach to a small vehicle.

Loren decided to create his own. Utilizing the concepts from equipment available for purchase, he salvaged parts from a worn out tractor, purchased structural metal, and created his own version of a valve turning assist system. Including all of his time, the parts and components purchased, and the amount of time saved by converting to a one person crew, this device will save Wood Village rate payers \$8,503.13 in the first year, and \$2,113 per year for every year following.

A onetime employee award was provided to Loren in the amount of 25% of the first year savings, or \$2,125. It is a special opportunity to reward public employees that do great work and save our residents money.



NEED A STREET



The Wood Village City Council has acted to allow new street existing neighborhoods where lighting is not adequate or where lighting may be needed. The council decided that the City will pay the monthly fees for new lights, and subject to the annual appropriations, the installation of new lights in existing neighborhoods.

Ever driven down your street and thought it was too dark? Ever thought that more lights on the roads would make things safer in your neighborhood? If the answer to either of these questions is yes, we encourage you to contact the City and begin a discussion on whether or not a new light should be installed.

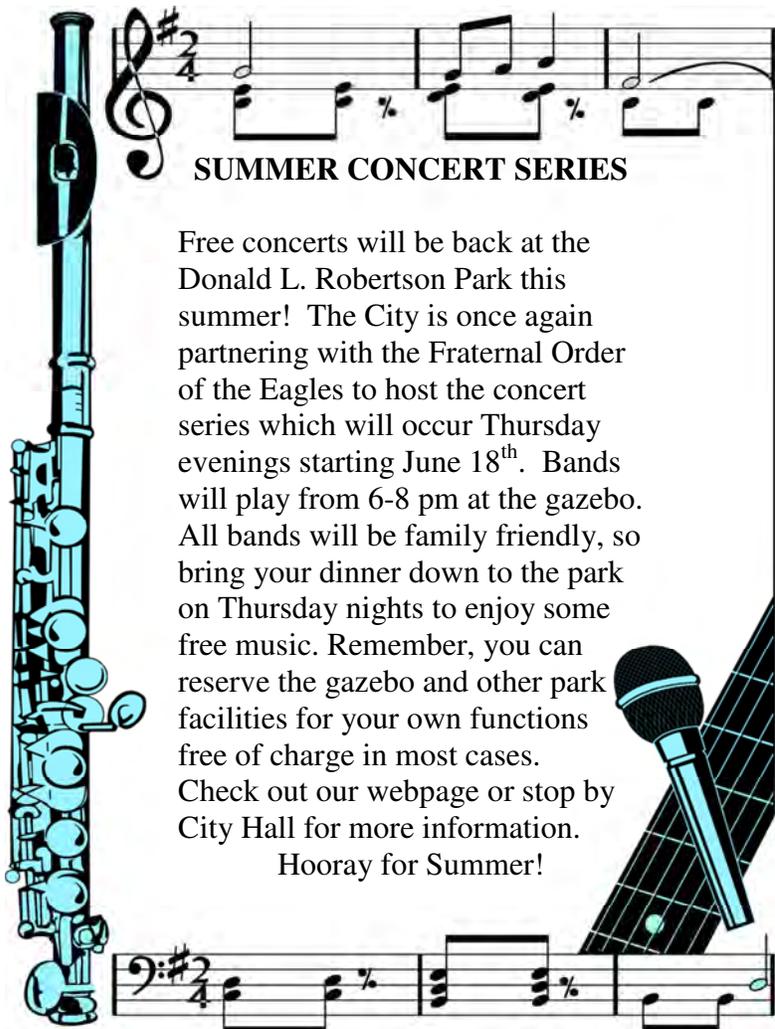
The City Council determined that new lights would be installed and paid for by the City when:

- 💡 Any other lighting is at least 300' away, or
- 💡 Pedestrian, vehicle, bicycle or other crossing on the roadway would be safer if better lit, or

- 💡 Using a national lighting standard, lighting in your neighborhood is below a nationally adopted standard.

If a potential street light location meets these guidelines, a notice would be provided to all property owners within 100 feet of the proposed location. If no objections are received, and the study of the location proves it is needed, the light will be scheduled for installation. If the annual budget permits installation quickly, it will be contracted and completed. If the budget allocation is already used for the year, the light will be placed on a list for future installation. If protests or objections are received, the City Council will conduct a hearing on whether or not a light should be installed.

The City will pay for the trenching and installation of conduit for poles, overhead wiring, placing a fiberglass pole and a standard “cobra head” light. For residents that may want decorative or specialty poles or lights, the City will not participate in the cost for any lighting that is not the standard pole and fixture. The City would, however, agree to pay the monthly electric cost for the light if lighting is needed in accord with these policies.

SUMMER CONCERT SERIES

Free concerts will be back at the Donald L. Robertson Park this summer! The City is once again partnering with the Fraternal Order of the Eagles to host the concert series which will occur Thursday evenings starting June 18th. Bands will play from 6-8 pm at the gazebo. All bands will be family friendly, so bring your dinner down to the park on Thursday nights to enjoy some free music. Remember, you can reserve the gazebo and other park facilities for your own functions free of charge in most cases. Check out our webpage or stop by City Hall for more information.

Hooray for Summer!

A BANNER CITY

Banners are back in Wood Village. After losing most of our banners to winter storms last year, we have made substantial improvements to these new banners. The look may be the same, but they are now printed on heavy duty outdoor fabric and installed on brackets that can withstand wind that is up to 110mph!

The banners were installed along Halsey Street which is one of the main corridors through our community. In addition to the banners, we will soon be installing beautiful hanging baskets along Halsey as well. We want to thank Comcast Cable for generously donating their time and equipment to install the banners and brackets throughout the City. Comcast has come back year after year to help us with this project, and we could not have done it without their help. We hope these banners help create a sense of place and pride for all those who live, work, and play in our great City.



ARATA ROAD CONSTRUCTION DELAYED

Multnomah County is making direct contact with the property owners along Arata Road where the new roadway construction will require easements, right of way, or other property owner actions prior to construction. A number of complications and delays faced Multnomah County in the process of getting this project to bid. The result is a revised timeline that anticipates a bid for the project in October of 2015 and construction in 2016. For residents adjacent to Arata Road, the detail plans are available from Multnomah County. The county engineering representative is Adam Soplop. The county has provided an information update as follows:

Design work has progressed on Multnomah County's Arata Road Improvements Project (www.multco.us/arata) since a public open house was held in November 2014.

Due to delays in authorizing the Right of Way phase, the construction phase has been rescheduled to begin in spring of 2016.

A pre-construction public meeting will be scheduled in the spring of 2016 to share the latest project information.

For more information, contact Adam Soplop at 503.988.0169 or e-mail at adam.soplop@multco.us.

The Wood Village Urban Renewal Agency (WVURA) is also interested in upgrading the community by improving the Arata Road right of way area. The Agency is proposing to provide financing for the installation of fencing along the Arata Road right of way when the County completes the roadway construction. The WVURA proposes to pay for specific fence types along the right of way and has asked the City to consider a revision to fencing standards on Arata Road, allowing this fence type throughout the corridor for any property owner that wishes to fence their property. The fence chosen to replace 6' fences along the right of way is shown to the right.

The Urban Renewal Agency Board of Directors has authorized meetings with property owners about this fencing proposal following the current discussions many property owners are having with the County concerning right of way. It is our hope that there will not be any concerns or confusion about the difference between the County building the Arata Road improvements and the WVURA following that project with new fence construction. We do hope that property owners considering new fencing along Arata call Bill Peterson at 503-489-6856 and discuss their project prior to modifications or construction of new fences.



Summer is here, and along with all the sunshine and fun can come a lot of graffiti.

While the summer months are typically the highest months for vandalism, there are a lot of things that you can do to help prevent graffiti from occurring in our community. The first thing you can do is keep a well maintained yard and street frontage area. Vandals tend to stay away from well-maintained areas because they know that their tag will not last

long. This includes calling City Hall when there are abandoned shopping carts in the area. Another option is to plant shrubs with thorns to deter vandals from getting access to walls or fences. Not only can these plants spruce up your yard, they can also keep vandals away. The final thing you can do to help prevent graffiti is to promptly remove graffiti that may occur on your property. The fast removal of graffiti is a great way to prevent future occurrences. Vandals want their mark to stay up and if you take it down quickly, they probably will not return anytime soon.

If you are a victim of graffiti vandalism, the City can help. We have no cost kits that you can use to remove graffiti from your property. You can learn more about these kits on our website, or stop by City Hall. Remember, you can also report graffiti using our online reporting tool. Let's be a graffiti free City!

TRASH TALK

The Wood Village Cleanup Day was held a few weeks earlier than normal this year, but it was still a great success. We collected nearly 10 tons of bulky waste items and over 1.5 tons of scrap metal during the event. Not all items went in the dumpsters though. We had another very popular reuse area that had a little bit of everything. Items such as furniture, bikes, pools, toys, and lawnmowers were offered for free to anyone who



wanted them. This event not only helps clean up the City, but it allows residents to properly dispose of their unwanted items

This event would not have been possible without the help from our volunteers and sponsors which included Metro, Waste Management, the Wood Village Baptist Church, The Eagles, and Frontier. We are looking forward to holding another drop off event next year, but remember to properly dispose of your unwanted items in a timely manner before they become a problem. The accumulation of solid waste is a code violation, and we all want to live in a clean neighborhood and City. Please visit our website, or www.oregonmetro.gov to find a list of approved waste providers and dump sites.

KNOW YOUR RIGHTS: RESOURCES FOR TENANTS AND LANDLORDS

Wood Village has a goal to provide a safe, clean, livable community with a sense of pride, quality housing and strong identity. To help achieve that goal, the City has a Rental Housing Inspection program. The Rental Inspection Program operates by having the landlord distribute a checklist to all tenants. The checklists are also available on the City's website in several languages. Tenants may fill out the checklist and return it to the City. To the extent that any tenants identify issues with their rented space, the City will conduct inspections to assure the area is safe, and that maintenance issues are resolved in a manner that assures the tenants have safe housing.

We also receive several calls a month from both landlords and tenants about their rights, and issues that they have been experiencing. Since we are unable to answer a lot of those questions, we put together a list of resources for both landlords and tenants to help get the answers that they need:

- i** **Community Alliance of Tenants:** Tenant Education and Advocacy 503-288-0130
www.oregoncat.org
- i** **Rental Housing Alliance:** Resources for Landlords/Owners 503-254-4723
www.rhaoregon.org
- i** **Fair Housing Council of Oregon:** Equal Housing Opportunities 503-223-8197
www.fhco.org
- i** **Manufactured Housing/Oregon State Tenants Association:** Manufactured Home Owner Education and Advocacy 1-800-423-9371 www.mh-osta.org/MHOSTA/index.html
- i** **Oregon State Bar:** Landlord and Tenant Law www.osbar.org/public/legalinfo/tenant.html

WATER CONSERVATION: IT ALL STARTS WITH YOU



Water conservation, using water efficiently and avoiding waste, is essential to ensure that we have adequate water today and into the future. Water is a finite resource and it is up to all of us to use the water we have wisely. Make conserving water a daily part of your life. And remember when you save water, you save energy and money!

Water conservation in the yard and garden...

Plant drought-resistant lawns, shrubs and plants

Many beautiful shrubs and plants thrive with far less watering than other species. Native plants will use less water and be more resistant to local plant diseases. Prevent runoff on slopes by using plants that retain water. Group plants according to their watering needs.

Put a layer of mulch around trees and plants

Mulch will slow evaporation of moisture while discouraging weed growth. Adding 2 - 4 inches of organic material such as compost or bark mulch will increase the ability of the soil to retain moisture. Press the mulch down around the drip line of each plant to form a slight depression to minimize water runoff.

Water your lawn only when it needs it

A good way to see if your lawn needs watering is to step on the grass. If it springs back up when you move, it doesn't need water. If it stays flat, the lawn is ready for watering. Letting the grass grow taller (up to 3") will also promote water retention in the soil. Most lawns only need about 1" of water each week. During dry spells, you can stop watering altogether and the lawn will go brown and dormant. Once cooler weather arrives, the morning dew and rainfall will bring the lawn back to its usual vigor. This may result in a brown summer lawn, but it saves a lot of water.

Deep-soak your lawn

When watering the lawn, do it long enough for the moisture to soak down to the roots where it will do the most good. A light sprinkling can evaporate quickly and tends to encourage shallow root systems. Put an empty tuna can on your lawn - when it's full, you've watered about the right amount.



Water during the early parts of the day; avoid watering when it's windy

Early morning is generally better than dusk since it helps prevent the growth of fungus. Watering early in the day is also the best defense against slugs and other garden pests. Early watering and late watering also reduce water loss to evaporation. Position your sprinklers so water lands on the lawn or garden, not on paved areas. Try not to water when it's windy - wind can blow sprinklers off target and speed evaporation.

Don't run the hose while washing your car

Clean the car using a pail of soapy water. Use the hose only for rinsing - this simple practice can save as much as 150 gallons when washing a car. Use a spray nozzle when rinsing for more efficient use of water. Use a broom, not a hose, to clean driveways and sidewalks.

Check for leaks in pipes, hoses, faucets and couplings

Leaks outside the house may not seem as bad since they're not as visible, but they can be just as wasteful as indoor leaks. Check hose bibs frequently to keep them drip-free. Use hose washers at spigots and hose connections to eliminate leaks.

Indoors...

Bathroom: Over half the water use inside a home takes place in the bathroom.



- Turn off the water while shaving or brushing teeth. Savings: up to 4 gallons a minute, or up to 200 gallons a week for a family of four!
- Take short showers instead of tub baths; showers use less water. If you keep your showers under 5 minutes you'll save up to 1,000 gallons a month.
- If you do take a bath, be sure to plug the drain right away and adjust the temperature as you fill the tub.
- Don't use your toilet as a wastebasket. Use a leak-free, high efficiency toilet. Toilets are by far the main source of water use in the home: nearly 30 percent of residential indoor water consumption.
- When washing your hands, turn off the water while you lather.

Kitchen: Cook up some real water savings



- Wash only full loads of dishes, and select the appropriate water level or load size option on the dishwasher.
- Do not use water to defrost frozen foods; thaw foods in the refrigerator overnight.
- Scrape, rather than rinse dishes before loading them into the dishwasher.
- Compost food waste instead of using the garbage disposal or throwing it in the trash.
- Keep drinking water in the refrigerator instead of letting the faucet run until the water is cool.

Laundry: Rinse out some real money savings



- Wash only full loads of laundry or use the appropriate water level or load size selection on the washing machine.
- Consider purchasing a high efficiency washing machine, which can save over 50 percent in laundry water and energy use.



FRED MEYER FUEL STATION: OPENING SOON

Residents of Wood Village will soon have additional fuel options when the Fred Meyer Store, located at 22855 NE Park Lane in the Wood Village Town Center at the corner of NE Glisan St and NE 223rd Ave, opens its fueling station. The projected completion date is July 1st, 2015.

It features seven fuel pumps and a fourteen position fuel facility, with four electric vehicle charging stations. Landscaping and pedestrian improvements to the existing outdoor pedestrian plaza at the Fred Meyer west entry and additional parking stalls next to the Buffalo Wild Wings are also included in the development of the site. The fuel center represents a total investment of \$2.3 million and will bring 10 full-time and 8 to 10 part-time jobs to the community. A grand opening and ribbon cutting event is being scheduled and will soon be announced.

Residents are reminded that we have other fuel options in Wood Village that have been providing community employment opportunities and contributing to our community for years. We do hope that each of you will continue to patronize our other local business owners as well as the new Fred Meyer facility.

Annual Performance Plan

The City of Wood Village has adopted a municipal management plan known as System Integration™. As this process is designed, the City Council is responsible for the adoption of the city's overall strategic direction. The City Manager is responsible for providing to the City Council an Annual Performance Plan (APP) that includes specific Objectives and Actions Plans to help insure the achievement of the City Council goals.

The APP is not a restatement of the standard operations of the City such as the requirements for oversight of our contracts and direct operations or the achievements of our operating departmental targets. These items are handled through the management system, and not in the APP. It is important for Citizens to recognize that Wood Village has structured our small organization to avert excess capacity, so there is not a lot of excess ability for staff members to take on additional work. This plan helps make sure that staff is working towards achieving the goals of the City Council and the community, and assuring that all actions are designed to move in a positive direction to the stated City Council goals.

The Annual Performance Plan for 2015-16 contains the following items:

CITY COUNCIL GOAL 1:

A safe, clean, livable community with a sense of pride, quality housing, and strong identity:

- Provide direct support to the Wood Village Urban Renewal Agency efforts to construct right of way enhancements to the Arata Road rebuilding project that will be managed by Multnomah County.
- Expand and continue the development of community banners.
- Promote the use of graffiti removal program, and actively work to minimize graffiti in the community.
- Redesign and replace the City Entry Signs.
- Televisе City Council meetings, installing cameras in the City Council Chambers and needed recording equipment.

CITY COUNCIL GOAL 2:

Excellent police, fire and building services.

- 🔥 Emphasize and promote Emergency Management, update hazards mitigation program and emergency response plan.
- 🔥 Monitor new fire contract and work to achieve efficiencies. Work with neighboring jurisdictions to further define fire service delivery systems.



CITY COUNCIL GOAL 3: **High Quality, Cost Effective Public Utilities, Parks and Events**

- Complete Scheduled City Events including Easter Egg Hunt, Annual Clean Up event and a City wide Garage Sale event, 'Nite Out, Tree Lighting Ceremony, Volunteer Recognition, and annual Police Academy for both adults and teens.
- Construct Water System Improvements to place the Tree Hill development in the upper pressure zone, increasing the pressure available to residents in the Tree Hill development.
- Complete upgrades to the electronic control system for the water and sewer systems.
- Create a gravel pedestrian and access pathway over the sewer line easement from the City Hall properties to the easterly end of Bridge Street.
- Develop an annual pavement management system and index.
- Renovate and restore the entry features on 238th Drive.
- Complete the Park Master Plan and identify project priorities and funding methods.
- Seek a park trail expansion grant.
- Evaluate, and if justified, develop a lunch program to assure food is available to children through the summer months.
- Complete a Sewer System Development Charge (SDC) analysis, and if needed, revise the Sewer SDC.
- Construct a new sewer line in Halsey, expanding the current line and assuring the elimination of inflow and infiltration.
- Develop educational programs available to employees and residents that would be offered at the City Hall building.



CITY COUNCIL GOAL 4: **Long-Term Financial Stability and Economic Vitality.**

- ❖ Continue to market to builders and developers a “meet or beat” approach to economic development, asking to give us an opportunity to match any offer made by another community.
- ❖ Complete a Transportation System Plan Update to meet the Metro Regional Transportation Plan requirements.
- ❖ Work to create a vision for the Town Center, update the master plan, and prepare the area for the development of the old Multnomah Greyhound Park.
- ❖ Complete the steps to enable the City Council to determine if they would like to sell the current City Hall property.
- ❖ Work with surrounding jurisdictions to determine if there is the possibility to develop a shared economic development professional.

CITY COUNCIL GOAL 5:

A work environment that Develops and Encourages Employees, Rewards Creativity and Innovation

- Provide targeted Safety Training twice annually.
- Complete a Staff Team Building at least once annually.
- Bench mark studies to evaluate vital services and assure the systems in place in Wood Village are at or near the best practices used in City governments.



CITY COUNCIL GOAL 6:

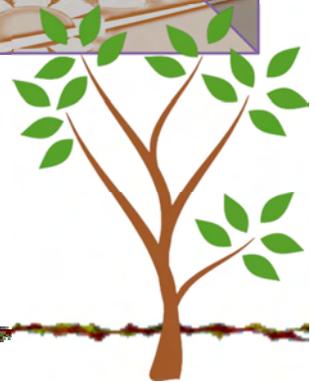
Effective Local, State and Regional Partnerships

- Organize and make sure that regional City Managers gather at least once monthly to coordinate services, insure efficiencies, and take steps to promote regional cooperation.
- Provide staff support to Metro meetings, serving on technical and advisory committees and actively participating in Regional meetings.
- Work with surrounding jurisdictions to develop a Halsey Corridor plan.
- Serve on various committees with state wide organizations, including the League of Oregon Cities.

CITY COUNCIL GOAL 7:

Environmental Responsibility

- Redesign and replant the Mayor's Corner, the south east corner of 238th and Halsey.
- Tree Planting.



NEW DIRECTOR

Chris Voss is the new Multnomah County Emergency Management Director. Chris was previously employed at the Montgomery County Maryland's Office of Emergency Management and Homeland Security and brings 20 years of experience in the field. He joins a team and a government ready to take our emergency management to the next level. Chris will be based on the fourth floor of the Multnomah Building with the rest of the Emergency Management Team. He can be reached by phone at [503-988-4649](tel:503-988-4649) or email Chris.Voss@multco.us.

Mark Gunter is the Emergency Manager for Wood Village and is responsible for emergency preparedness in Wood Village. However, in the event of a large emergency, there would be a lot of interaction between City, County and State officials. Knowing who is on the team and what role they play is vital when preparing for an emergency event. We look forward to working with Chris and getting to know him.



CITY OF WOOD VILLAGE
 2055 NE 238TH DRIVE
 WOOD VILLAGE, OR 97060-1095

PAID BY STANDARD MAIL
 PERMIT #75
 WOOD VILLAGE
 97060

CITY NITE OUT! - FRIDAY, JULY 17TH
VOLUNTEERS WANTED: PLANNING COMMISSION

THE VILLAGE NEWS ♦ JULY 2015

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City Council Meetings:
 July 14th 6:00 PM
 July 30th 6:00 PM

City Services:	Emergencies	911
Wood Village City Hall	Mult County Sheriff	503-823-3333
Water & Sewer 503-667-6211	Gresham Fire Dept	503-618-2355
Building Permits 503-667-6211	Abandoned Vehicles	503-823-3333
Other Services:	DEQ Burning Info	503-618-3083
Waste Management 503-249-8078	Animal Control	503-248-3066
Frontier 800-921-8101	Reynolds School District	503-661-7200
PGE 503-228-6322	East Metro Mediation	503-618-3247
Power outages 503-464-7777	Multnomah County Commissioner:	
Streetlight outages 503-736-5710	Diane McKeel, District 4	503-988-5213
NW Natural 503-226-4212		
	City of Wood Village Contacts:	
City Administrator Bill Peterson	BillP@ci.wood-village.or.us	503-489-6856
Mayor Patricia Smith	PatriciaS@ci.wood-village.or.us	
Council President Timothy Clark	TimC@ci.wood-village.or.us	
Councilor Scott Harden	ScottH@ci.wood-village.or.us	
Councilor Bruce Nissen	BruceN@ci.wood-village.or.us	
Councilor Jimmy Frank	JimmyF@ci.wood-village.or.us	

Mayor Patricia Smith ♦ President Timothy Clark ♦ Scott Harden ♦ Bruce Nissen ♦ Jimmy Frank