

*Mayor*  
Patricia Smith

*Council President*  
Mark Clark

*Councilors*  
Stanley Dirks

Timothy Clark

Scott Harden

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**REGULAR MEETING OF THE  
WOOD VILLAGE CITY COUNCIL**

**April 22, 2014**

**MINUTES**

**PRESENT:** Council President Mark Clark, Councilors Stanley Dirks, Tim Clark and Scott Harden, City Administrator Bill Peterson, City Attorney Jeff Condit, Public Works Director Mark Gunter, and interested parties.

**ABSENT:** Mayor Patricia Smith, and Finance Director Peggy Minter.

**COUNCIL PRESIDENT MARK CLARK CALLED THE MEETING TO ORDER AT 6:00 PM.**

**CITIZEN COMMENTS**

There were none.

**DISCUSSION: CITIZEN REQUEST FOR A CROSSWALK**

Peterson presented the discussion and stated that the City received contact from a resident who was interested in having a crosswalk painted on Coho Ct. adjacent to a private park area. Peterson explained that the resident first called, and then sent an email. The email is attached in the Council packet. Peterson presented an aerial photo of the location, and explained that Uniform Manual on Traffic Control Device standards for a crosswalk. Peterson stated that the City does not currently operate or maintain any crosswalks or pavement markings except a stop bar on Cedar Lane. Peterson explained that does not mean the City cannot change the level of service, but it is something the City does not typically do.

Peterson stated that the county does do a lot of pavement marking including lanes, bike lanes and crosswalks on their streets within the City. Peterson explained that according to the MUTCD, a formal evaluation is needed to place a crosswalk in a location other than an intersection. Advanced warning signs are also needed, as well as no parking signs and curb cuts. Peterson stated that the project would go beyond just painting lines on the roadway. Peterson explained that relatively high traffic volumes would be needed to meet the warrants for a crosswalk under the MUTCD. Peterson stated that while he does not have a hard traffic count, it is less than 1,000 traffic movements a day. Peterson stated that from a staff prospective, installing a crosswalk is not the direction that staff would like to go with. The MUTCD indicates that roadway markings should only be installed for roadways with over 3,000 traffic movements.

Peterson stated that there is an alternative, and that is to install playground warning signs. Peterson explained that there is not currently any signage in that area, and the main concern from the resident is to keep children safe while going to the playground. Peterson explained that the staff recommendation is to install playground warning signs.

Mark Clark stated that the City removed children at play signs about a year ago, and asked if there had been any complaints. Peterson stated that staff did not receive any complaints. Tim Clark stated that those signs add to a false sense of security. Peterson explained that this area does meet the requirements for a playground warning signs.

Dirks stated that there are several neighborhoods that do not have sidewalks or speed bumps, and are more dangerous for children than this neighborhood. Harden asked if other residents in that area have contacted the City regarding the request. Peterson stated that no other resident has discussed the issue with him. Harden stated that having the crosswalk would eliminate a lot of parking which could upset a lot of people in that area.

Tim Clark stated that he would have liked to hear what other residents in that area had to say about the idea, and is in favor of taking no action or installing the signs. Harden stated that he is okay with installing the signs because if it were a City owned park the City would have installed the signs anyway.

Upon motion by Tim Clark, seconded by Harden and passing 4-0, the City Council approved adding playground ahead warning signs along Coho Ct.

#### **RESOLUTION 14-2014: BUSINESS INCENTIVE PROGRAM**

Peterson presented that resolution and stated that the Business Incentive program expired in March, but was extended for one month. Peterson explained that this information was presented to the Urban Renewal Agency at their meeting last night, and the agency renewed the program for one year. Peterson explained that there is about 800 square feet left of space in the newer building along Halsey Street, and a few other locations around the City and in the Town Center.

Peterson stated that in all the program has brought in over 70 jobs, and brought in at least six businesses who would have otherwise located in another City. Peterson explained that the Rock Pizza would have located in Gresham if the City did not have this program. Peterson stated that there are programs in Gresham and Troutdale, but not Fairview. Peterson stated that the staff recommendation is to approve the resolution to extend the program for another year.

Harden asked if the program could be extended for more than a year. Peterson stated that it can, but it is good to review the program on a yearly basis to help ensure that the program still makes sense for the City. Peterson explained that at some point the vacant areas that the program was helping to fill will become occupied. Mark Clark stated that he feels the program is doing well. Tim Clark

stated that at some point, the City may not want to renew the general program and just fully support the Urban Renewal program.

Upon motion by Harden, seconded by Tim Clark and passing 4-0, Resolution 14-2014 renewing the Business Incentive Program for one year was approved.

**RESOLUTION 16-2014: MULTNOMAH COUNTY SHERIFF'S OFFICE IGA  
AMENDMENT**

Chief Deputy Jason Gates with the Multnomah County Sheriff's Office stated that he is available to answer any questions about the agreement. Harden asked if it would help or hinder the negotiations with other cities to have the City promote the MCSO as their police service. Gates stated that he has listed the City as a reference if other employees or councilors were interested in the level of service that is provided. Gates stated that he cannot tell the Council what to tell the other cities, but he recommended not advertising the cost of the contract. Harden stated that he would not mention the actual cost, but would reinforce the high quality, lower cost of service

Peterson stated that the intergovernmental agreement is a ten year agreement that expires in 2018. Peterson explained that the City is still responsible to pay the Bureau of Emergency Communications costs. Peterson stated that the police service contract is about \$390,000 a year, and the City receives top quality service. Peterson explained that the City's contract is fairly simple, but the service is great. The City receives more in patrol and service hours than what is listed in the contract. Peterson stated that a part is because of the satellite office at City Hall. Peterson explained that would be the downside if the MCSO patrol moved to Troutdale.

Peterson stated that he does not have any recommendations for changes in service, and it would cost the City over \$600,000 to have our own very basic police service. Peterson stated that the staff recommendation is to approve the resolution.

Harden asked if the City would have to pay for extra services from the county if we moved to our own department. Gates stated that it would not cost the City any extra, but having the MCSO as the police service allows the City to have the full range of services from the MCSO. Those services include supervision, gang enforcement, warrant strike team, search and rescue, and detectives. Gates stated that those are the benefits of using the MCSO. While the county may not charge for extra services to assist other agencies, they do watch the costs. Gates stated that the City is a great supporter of the MCSO, and it makes all the deputies and personnel work that much harder for the City. Gates explained that the cost increase this year is 2%, and the is primarily because the MCSO values the relationship with the City.

Upon motion by Dirks, seconded by Harden and passing 4-0, Resolution 16-2014 authorizing the City Administrator to sign an IGA amendment with the MCSO was approved.

Tim Clark asked about the consolidation effort in Troutdale. Gates presented a brief overview of the ongoing process in Troutdale. Tim Clark asked about the efforts to consolidate in Fairview. Gates explained that discussions are in the early stages with Fairview, and they would not realize the same savings as Troutdale. Gates stated that is because the MCSO has vacancies that can be filled with Troutdale personnel. That will not be an option for Fairview.

Mark Clark stated that in the long term, he would like the MCSO to have an office in the City. Gates stated that there are still some options even if patrol moves to Troutdale. Gates stated that he guarantees that coverage in the City would increase with the consolidation with Troutdale.

### **RESOLUTION 15-2014: IGA WITH METRO FOR DUMP SITE CLEANUPS**

Peterson presented the resolution, and stated that staff had noticed illegal dumpsites and camps on the south end of the park property. Peterson explained that while staff was looking into cleanup options, it was discovered that the sites were not on City owned property. Peterson stated that even though these sites were not on City property, the decision was made to move forward on the agreement in case of future incidents. Peterson explained that Metro will clean up illegal camp and dumps sites on public property for free if they have this agreement. Peterson stated that there is no rush for the agreement, but the staff recommendation is to approve the resolution.

Mark Clark stated that he likes the idea. Dirks and Tim Clark agreed. Harden stated that he has some concerns about the notice requirements for posting the site, and holding property. Peterson stated that the minimum requirement can be to post a notice at the site, and on the City's webpage. Harden stated that while it is bad to have a dumpsite in the City, it is also bad that people have no other place to live except that dump site. Harden stated that he would like to have additional notifications so people could get their belongings back.

Mark Clark stated that more camps or sites may form when the trail expansion project is complete. Peterson stated that when an active camp is found, resources are provided to those people living there to help them get on a better track. Harden stated that this is a sensitive issue, and wants to help ensure that camps are handled with respect. Peterson stated there are active campsites, abandoned campsites, and dump sites. Condit explained that the agreement only establishes the minimum, and the City can go beyond those efforts. Condit stated that regardless of the agreement, state statutes have to be followed regarding campsites.

Upon motion by Dirks, seconded by Tim Clark and passing 4-0, Resolution 15-2014 authorizing the City Administrator to sign an intergovernmental agreement with Metro for dump site cleanups was approved.

### **DISCUSSION: 26<sup>TH</sup> ANNUAL EASER EGG HUNT RECAP**

HR/Records Manager Greg Dirks presented the report. Greg Dirks stated that the event took place last Saturday the 19<sup>th</sup>. A little less than 3,000 people were in attendance, and overall the event went

really well. Greg Dirks stated that the event featured 13,000 eggs filled with candy and prize tickets. There were 675 prizes, and over 500 pounds of candy. Greg Dirks stated that there were also 300 reusable Wal-Mart bags filled with egg dyeing kits and Easter grass. There were also plastic bags filled with Easter Grass and the Easter Bunny arrived by helicopter.

Greg Dirks stated that the highlights of the event included having over 50 volunteers to help at the event. There were six Spanish translators, and Jessica Morkert was the Emcee. Greg Dirks explained that having the Easter bunny in the gazebo worked well again this year, and there were no issues with the PA system.

Greg Dirks stated that items to improve on for next year include improving the three and four year old hunt area to keep parents out. Greg Dirks explained that the majority of complaints were regarding parents in that field. Greg Dirks stated that he will be meeting with other large Easter egg hunt coordinators to find out how they handle that issue. Greg Dirks stated that other complaints were regarding not having enough candy or free items. In all about 24 written or verbal complaints were received, which is less than 1% of the attendees. Greg Dirks stated that he will work to have more deputies, a native Spanish speaker, and potentially move away from a celebrity emcee. Greg Dirks explained that while Jessica Morkert did an outstanding job, people tended to tune her out which caused them to miss important announcements.

Greg Dirks stated that the City spent about \$3,400 on the event. The majority of the money was spent on candy, eggs, prizes, and renting the helicopter. Greg Dirks explained that the City took in \$3,250 in donations, so the out of pocket cost to the City is around \$150. Several businesses and organizations also donated in-kind contributions such as prizes or giveaways.

Greg Dirks asked if there were any questions. The Council thanked Greg Dirks for the report, and the work on the event.

#### **DISCUSSION: CLIMATE SMART COMMUNITIES**

Tim Clark presented the discussion, and stated that is main purpose his to talk about the general concepts behind the Climate Smart Communities initiative. Tim Clark stated that he was a bit discouraged at first with this project, but he got more excited as the different pieces started coming together. Tim Clark explained that while some of the options and projects will not directly impact the City, the City will be impacted by the general success of the region and this project.

Tim Clark presented a handout that was recently used as a decision making matrix at a recent Metro Policy Advisory Committee meeting. Tim Clark explained that this matrix was used in an informal straw pole with the members to gauge the consensus of the group for different project support. Tim Clark stated that the entire purpose of the Climate Smart Communities initiative is to reduce CO2 emissions from cars and light trucks by 20% by the year 2035. Different scenario projects have been created that help achieve that goal.

Tim Clark stated that there are three service levels to each scenario project, and they labeled A, B, and C. Tim Clark explained that level A is essentially the current service level, level B is the bare minimum needed to meet the goals, and level C has the highest amount of investment. Tim Clark stated then the committee was then to select a service level using a numerical scale of 1-7 along the three service levels. Tim Clark explained that a 1 was the bottom of service level A, and 7 was at the highest of service level C. A 3.5 would be right in the middle of service level B.

Tim Clark stated that the first scenario project is mass transit improvements, and is primarily a funding issue. Tim Clark explained that service level A will cost \$4.8 billion, service level B will cost \$5.3 billion, and service level C will cost \$9.5 billion. The majority of the costs will go to capital projects, and operating expenses. Tim Clark stated that the average of the working group was a 4.9, or on the higher side of the B level. Tim Clark asked where the Council fits into the service level. Harden stated that he was a 5, Dirks stated that he was a 5, and Mark Clark stated that he was a 6.

Tim Clark stated that the second scenario project is to use technology to manage traffic transportation. Tim Clark explained that this is an area where a lot of improvements can be made for a smaller dollar amount. Tim Clark stated that the projects include using a smart grid technology to monitor and adjust traffic flow. Tim Clark explained that service level A will cost \$113 million, service level B will cost \$135 million, and service level C will cost \$193 million. Tim Clark stated that the average of the working group was a 6, or just less than a C level. Tim Clark asked where the Council fits into the service level. Harden stated that he was a 6, Dirks stated that he was a 5, and Mark Clark stated that he was a 7.

Tim Clark stated that the third scenario project is for expanding informational travel programs, and educational outreach materials. Tim Clark explained that the majority of the projects were around advertising for mass transit. Tim Clark explained that service level A will cost \$99 million, service level B will cost \$124 million, and service level C will cost \$234 million. Tim Clark stated that the average of the working group was a 3.9, or just less than a B level. Tim Clark asked where the Council fits into the service level. Harden stated that he was a 2 because it is hard to spend that kind of money with no tangible benefit; Dirks stated that he was a 1, and Mark Clark stated that he was a 1.

Tim Clark stated that the fourth scenario project is active transportation improvements. Tim Clark explained that these projects include increased bike paths, sidewalks and walking trails. Tim Clark explained that service level A will cost \$57 million, service level B will cost \$948 million, and service level C will cost \$3.9 billion. Tim Clark stated that the average of the working group was a 4.3, or right at the B level. Tim Clark asked where the Council fits into the service level. Harden stated that he was a 5, and stated that it is good to have options for people to get out of their cars especially for shorter trips. Dirks stated that he was a 4, and Mark Clark stated that he was a 1.

Tim Clark stated that the fifth scenario project is improving the street and highway network. Tim Clark explained that this builds or improves roads and highways. Tim Clark explained that service level A will cost \$162 million which is the current funding level, service level B will cost \$8.8 billion, and service level C will cost \$11.8 billion. Tim Clark stated that the average of the working group was a 3.9, or just short of the B level. Tim Clark asked where the Council fits into the service level. Harden stated that he was a 3, and stated that he feels building new freeways will not solve the issue, but building new connections could help. Dirks stated that he was a 2 because traveling by personal car may not even be an option 20 years from now. Mark Clark stated that he was a 2 because just widening roads may not solve the issue.

Tim Clark stated that the final scenario project is local community parking management. Tim Clark explained that there are no costs associated with this project because it primarily deals with parking fees and meters in individual cities. Tim Clark stated that this approach make not make a lot of sense in some communities, but it does in downtown core areas. Tim Clark explained that project will vary by City, as will the funding. Tim Clark stated that the average for the group was 4.8. Tim Clark stated that the big question that has not been asked or answered yet is how these projects will be paid for. Tim Clark explained that it is one thing to poll a group for their preference, but the dollars are real and they will have to come from somewhere.

Tim Clark stated that his biggest concern with the entire project is the House Bill that started the process. Tim Clark explained that HB 2001 and 2005 which established the limits are really revenue generating bills. The CO2 reduction limits were just chosen at random with no scientific support or background. Tim Clark stated that there are other ways that CO2 can be reduced. CO2 reduction is good, but there is not enough money for these projects.

Harden stated that if CO2 reduction was really the goal, other areas would have been looked at as well. Harden stated that there are other areas that could have a larger impact in reduction such as freight movement and power generation. Peterson stated that the original intent of the bills was to establish a carbon tax, but the bills never got there. Instead, an arbitrary number for CO2 reduction was chosen.

Tim Clark asked where the Council fits into the service level. Harden stated that he was a 2, Dirks stated that he was a 2, and Mark Clark stated that he was a 2.

Peterson stated that he will modify his position as the staff person involved with this process to reflect the positions of the Council. Tim Clark stated that he appreciates the Council's feedback. It is good to get the perspective of people away from the Metro environment. Tim Clark explained that as good as the projects are and how they would benefit the region, the reality is there is not enough money to accomplish the goals. Projects and priorities may change when fees or taxes are discussed to fund the projects.

The Council asked if Tim Clark would be presenting to the other area cities. Tim Clark stated that he wanted to start with this Council, and to get everyone up to date on what was occurring. Tim Clark stated that he was not sure if he would be presenting to the other cities.

The Council thanked Tim Clark for his report and work on the program.

### **PUBLIC WORKS DIRECTOR'S REPORT**

Gunter presented the report and stated that the City was able to negotiate a sewer master plan update within the \$60,000 budget. The contract should be signed soon. Gunter stated that an electronic measuring device for sewer flow had been having some issues. A company was called out to recalibrate the equipment, and it turned out that piece of equipment was never designed for a permanent installation. Gunter explained that the equipment is now working, and options for moving forward will be reviewed.

Gunter stated that the water master plan update is well underway. There have been some discussions about the valves at reservoirs two and three. Gunter explained that those valves will most likely have to be replaced, but it will have to be a separate project from the Arata Road valve project.

Gunter stated that the City's crew is clearing an old dump site from the City Hall property. This site was full of yard debris and old concrete items. Gunter explained that once the area is cleared, an enclosure will be built to house on-site yard debris until it can be taken away. Gunter stated that the mole eradication in the park is working, and about 18 moles have been caught to date. Gunter explained that the CDBG project was presented to the board, and was approved for \$67,000. Gunter stated that he attended other regional meetings, and a new cupcake shop will be located at the former card shop location across the street.

Mark Clark asked what the dumpsters at City Hall were for. Gunter stated those dumpsters were used in the site cleanup. Gunter explained that there have been no major nuisance violations, and the majority has been about private property being stored on the street.

### **CITY ADMINISTRATOR'S REPORT**

Peterson presented the report and stated that the Council Calendar and APP update are in the packets. Peterson stated that the annual presentation of the plan will be done in May or June. Peterson explained that Fred Meyer has appealed the Design Review Board's decision on the fueling station, and they requested June 10<sup>th</sup> for the meeting. Peterson stated that is also the budget adoption meeting, so it could be a long meeting. Dirks asked if just those two items would be on the agenda. Peterson stated that is correct. The Council approved have the budget adoption, and Fred Meyer appeal at the same meeting.

Peterson stated that there are no items expect for the management reports for the May 27<sup>th</sup> meeting, and asked if the Council would like to cancel that meeting. The Council canceled the May 27<sup>th</sup> meeting.

**CITY COUNCIL REPORTS**

Mark Clark stated that he does not have much to report on from the PDX Noise Advisory Committee, but he has been a lot busier since being named chair. Tim Clark stated that the regional active transportation plan, and RTP is out for public review. Harden stated that the Reynolds School District Budget Committee meeting is on May 8<sup>th</sup>. Harden explained that he will have to miss the City’s Budget meeting, but he will attend a pre-meeting session. Harden stated that the school support for a TAG project is about \$1,500, and he was thinking that a history project of Wood Village could be a good project idea.

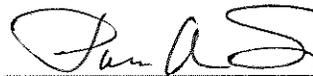
Dirks asked how the Youth Police Academy is going. Greg Dirks stated that the program is going really well, and the students and deputies are very engaged. The graduation is on Tuesday, April 29<sup>th</sup>, and the Council is invited to attend that session. Greg Dirks explained that there are about 26 students who will graduate from the program.

**CITY ATTORNEY REPORT**

Condit stated that he is still waiting for the Attorney General to finalize the update to the Model Rules. Condit stated that the update will not have a large impact on the City, but some modifications to the contracting rules will be needed.

**ADJOURN**

With no further business coming before the Council, and upon motion by Harden, seconded by Tim Clark and passing 4-0, the Council adjourned at 8:58pm.



Patricia Smith  
Mayor

5-13-14

Date

ATTEST:



Greg Dirks