MEETING OF THE WOOD VILLAGE CITY COUNCIL
February 9, 2016
MINUTES

PRESENT: Mayor Patricia Smith, Council President Tim Clark, Councilors Scott Harden, Bruce Nissen, and Jimmy Frank via phone, City Attorney Jeff Condit, City Manager Bill Peterson, Finance Director Peggy Minter. Public Works Director Scott Sloan, and interested parties.

ABSENT: None

MAYOR SMITH CALLED THE MEETING TO ORDER AT 6:00 PM.

CITIZEN COMMENTS
There were none.

PUBLIC SAFETY REPORT
Commander Jason Gates presented the report. Gates stated that for the month of January there were 370 calls for service which resulted in 172 hours of dedicated service. There were 100 traffic stops, 44 subject stops, and 13 vehicle crashes. Gates explained that the top call for service in January was for theft, and most of those originated from the loss prevention services at area stores.

Gates stated that he understood that the Council has been trying to get information on the homeless population in the area. Gates explained that he put together information on where homeless people could gather or create a camp within the City. Gates stated that he walked through those areas, and did not find any active camps.

Gates explained that there are two well established camps near the City, with the closest off of 244th at the former County Pig Farm. Gates explained that the MCSO has an outreach team that includes members of Oregon State Parks, JOIN, and other service providers. The purpose is to identify the homeless population, and provide resources to those in need. Gates explained that they used to go in and remove the camp, and cleanup the site. The campsite would often be reestablished shortly after the cleanup team left. Gates stated that another focus of the MCSO is to provide resources to homeless veterans.

Gates explained that the former dog track facility could be a potential problem spot for homeless people, but the current owners are doing a good job of actively patrolling the site. Gates stated that other potential problem areas include the land to the south of the park, and RV's along Sandy Blvd. Gates stated that he did not see any RV's in the typical problem areas.

Clark asked if the MCSO has any idea if the homeless people in the area stay in the area, or do they tend to move along to other areas. Gates stated that the homeless people in this area tend to be more permanent. Gates explained that there are those who are just passing through, but the majority stay close to the area. Gates stated that there are a lot of reasons why people end up sleeping in a tent. Those reasons rang from mental health issues, addictive behaviors, other circumstances, and some it is a lifestyle choice. Gates explained that there has been an increase in homeless people who do have jobs, but cannot keep up with the costs of housing.

Clark asked if there is a direct relationship between panhandling and homelessness. Gates stated that not all panhandlers are homeless, but panhandling seems to increase as the homeless population increases.

Smith stated that she understands that BOEC will have to cut their budget like all other Portland agencies. Peterson stated that the BOEC user board is planning on testifying at the Portland budget hearings to preserve the existing appropriation because the current staffing level will not work with budget reductions.

Harden asked if the camps in this area are less populated in the winter compared to the summer. Gates stated that is correct. Gates explained that the MCSO does their count in July, but other counts seem to occur around the winter months. Harden stated that can skew the count for the actual number of homeless people in the area. Harden stated that it would be good to get some demographic data on ages of people in the camps. Gates stated that they are collecting that kind of data now.

Clark asked if the problem is getting worse. Gates stated that there were less camps this year compared to last year, but it was a small overall decline. Gates explained that the deputies identify camps, make contact with the individuals in the camps, and remove anyone with a warrant. Gates stated that they also work to stop potentially dangerous activities such as fires.

The council thanked Gates and the MCSO for their service.

PRESENTATION: ELECTED OFFICIALS TRAINING

Ron Cutter of Brown and Brown Insurance presented the training. Cutter stated that his role is to procure the insurance coverage for the City in partnership with CIS. Cutter explained that CIS has a bonus program that provides a discount on coverage for members that take certain training programs. Cutter stated that the City will receive a 2% discount for taking the training.
Cutter presented the training video on elected officials.

Cutter stated that the majority of claims that cities face include employment and law enforcement claims. Harden asked if there were any repercussions for cities that have large claims. Cutter stated that cities could be removed from the pool, and that has occurred in the past. Cutter explained that he will be meeting with City staff to go over next year's coverage.

The Council thanked Cutter for the presentation.

PRESENTATION: METRO COUNCILOR SHIRLEY CRADDICK

Metro Councilor Shirley Craddick stated that she wants to make sure that she attends the Council meetings to help provide updates on what is going on at Metro. Craddick thanked Clark for his work as Chair of MPAC. Craddick presented handouts to the Council regarding Metro's park system plan, and new trail expansion projects.

Craddick stated that the Metro Council is focused on regional issues such as the challenge of having affordable housing. Craddick explained that rents and home prices are starting to impact the economic competitiveness of the region. The region needs affordable housing for the workforce. Craddick stated that the Metro Council and staff is looking into equitable housing, and developing tools and strategies. Craddick explained that this is not about the non-profit subsidized housing, but housing for middle-income people to find homes they can afford. Craddick stated that there is not one tool that will work, so they are looking at an array of options.

Craddick stated that East County has become the low income housing area because of the lower housing costs. Craddick explained that one tool that can be implemented is to remove the ban on inclusionary housing. That could increase the amount of low income housing options. Craddick stated that the goal is to have a good mix of housing options in the region.

Craddick stated that work is progressing on the SW Corridor project, and the committee is looking at light rail options from Portland to Tigard and Tualatin. Craddick explained that there are challenges in those areas with the topography and non-grid street system. Craddick stated that the steering committee is looking at terminating the connection at Bridge Port, and is still reviewing options for the Portland Community College campus. The campus is on a hill which makes light rail access difficult.

Craddick presented a regional snapshot handout. Craddick stated that the issue focuses on jobs in the region. Over 40% of the jobs in the region are in Multnomah County, but Multnomah County also has the lowest average income in the region. Craddick explained that is common throughout the US where middle income jobs have increased by 4%, but minimum wage jobs have increased by 18%.

Craddick stated that there was a minor update to the Regional Transportation Plan in 2010, and Metro is now working on a larger update for 2018. Craddick explained that this update will focus on transit plans, and will link with Tri-Met's plan. There will also be a high capacity transit plan, a new freight movement plan, and a new safety plan. Craddick stated that the new transit plan will be a key piece to the update.

Craddick stated Metro is working on the flexible funds for transportation projects. There will be about $38 million for new projects, and the East Metro Connections Plan will help East County obtain some of those funds.

Craddick stated that Metro is also working on developing a solid waste roadmap. This has to do with the current solid waste contract expiring in 2019. Craddick explained that Metro is considering sending the waste to a facility near Salem which would burn the waste and convert it to energy. Craddick stated that Metro is also looking into how to get more recyclables out of the waste stream including the use of advanced sorting machines. Craddick explained that it could also look at the removal of food wastes from the other solid waste items.

Craddick stated that Metro is working on a parks and natural areas system plan. Craddick explained that Metro got into parks and natural areas about 30 years ago. Metro operates several large regional parks as well as pioneer cemeteries. Craddick stated that as the area has more dense development, it will be important to preserve open spaces to preserve livability. Craddick explained that Metro had two bond measures. One measure allowed Metro to purchase property, the other was for property maintenance.

Craddick stated that Metro breaks down parks based on management and oversight. Metro has middle to large sized parks, and natural areas along streams. Craddick explained that Metro is also interested in nature hoods, and several already exist. A nature hood is an established natural area with developed public access. Craddick stated that Metro will be coming out with a levy this November for $.10 per $1,000 of assessed value to continue the work that is occurring around parks and open spaces.

Craddick stated that Metro is in the beginning stages on the Master Plan for the Troutdale/Spring Water Trail system. The trail connects the historic US 30 trail with the 40 mile loop, and the Spring Water Trail. Craddick explained that Metro is also focusing on the East Butte access project which would connect the natural areas along Hogan Road.

Craddick stated that Metro has reached an agreement regarding the Convention Center Hotel, and the new development will have at least 600 rooms for conventions. Craddick explained that the project should help improve the overall hotel economy as overflow will go to the other area hotels around Portland.

Craddick stated that the new elephant lands at the zoo were completed this past December. The bond measure of $125 million helped pay for the improvements at the zoo. Smith asked about the offsite elephant sanctuary project. Craddick stated that the bond measure did not include a remote facility, but that idea has been postponed after reviewing a few potential sites.

Craddick asked if there were any other questions about Metro projects.

Smith asked about the new levy and if it is for maintenance. Craddick stated that it is, but there is also a grant program component as well. Smith asked if the criteria for the transportation projects has been established. Craddick stated that is being worked on right now, and there is a large push for the safe routes to school program.

Harden asked if the Regional Snapshot could include information on the skills gap in manufacturing. Nissen stated that it might also be good to have comparison data in the newsletter as well. Craddick stated that those are good ideas.

The Council thanked Craddick for the presentation.

CONSENT CALENDAR:

a. Review of bills paid in January, 2016

b. Contracts $2,500 - $50,000
   - There were none.

c. Committee Appointments
   - Planning Commission
     - Jim Mott: Term Expires 12/31/2020
     - Al Evans: Term Expires 12/31/2020
   - Parks Commission
     - Catherine Johnston Term Expires 12/31/2017
   - Budget Committee
     - Beverly Stone: Term Expires 12/31/2018

d. Council Minutes:
   - January 14, 2016
   - January 26, 2016

Upon motion by Clark, seconded by Nissen and passing 5-0, the Consent Calendar was approved.

RESOLUTION 3-2016: 2015-16 ANNUAL PERFORMANCE PLAN REVISION

Peterson presented the resolution and stated that he had talked about key projects on the Annual Performance Plan that will not be accomplished this year. Peterson explained that the APP is a management system for how the government is managed. The system has been in place since 2009, and fits in with the Council adopted mission, vision, and goals. Peterson stated that the projects in the APP help achieve one of the City's goals, and the Council hold the City Manager responsible for completing the projects every year.

Peterson stated that the plan is developed following a workshop with the Council. Peterson explained that staff then estimates the time needed to complete the projects, and the APP is formed. Peterson

stated that the plan is adopted by the Council every year, and can only be modified by the City Council.

Peterson stated that the items that will not be completed this year include the Arata Road fencing project. Peterson explained that the County significantly delayed the reconstruction project, and the roadway rebuild will not start until this coming summer. Peterson explained that the fencing work will begin after the roadway is rebuilt sometime in early 2017.

Peterson stated that the Halsey I&I project has been delayed. Peterson explained that staff decided to bring on a different engineering firm for the project which took additional time. Then there were delays in getting the necessary right of way permits from the County. Peterson stated that the project is just now underway, and will be completed by the end of June.

Peterson stated that the Town Center and TSP planning project has been extended, which will push the deadline back to the fall of 2016. Peterson explained that there has been great work occurring on the project, and the community input has been extensive. Those efforts has pushed the project back by several months.

Peterson stated that the shared three-city economic developer project is basically over. Peterson explained that the other cities did not have any interest in participating in the program, so it is pretty much over.

Peterson stated that the final item that needs to be revised is the Halsey Street corridor project. Peterson explained that the city of Fairview received a grant for the project, but will be working with the other cities to come up with a plan. Peterson stated that there will be visioning work, as well as engineering designs for all three communities. The project is expected to go into 2017.

Peterson stated that the request is to not be held accountable for those items based on the circumstances. Peterson explained that staff is achieving great results on all the projects.

Harden asked if part of the Halsey Street project will be managing the grant. Peterson stated that there could be some, and that would be acknowledged in the next APP. Harden stated that some of the delays are because staff is doing more work for the project and adding value to the effort, and not just getting it done to meet a deadline. Peterson stated that is correct, especially with the Town Center project.

Upon motion by Nissen, seconded by Harden and passing 5-0, Resolution 3-2016 amending the 2015-16 Annual Performance Plan was approved.

DISCUSSION: CITY GARAGE SALE AND CLEANUP DAY EVENTS

HR/Records Manager Greg Dirks presented the discussion. Dirks stated that he wanted to discuss the annual cleanup event first. The date for the event is scheduled for June 4th. Dirks explained that is about a month later than usual, but that is to accommodate the new garage sale event. Dirks stated that he has discussed the details with Waste Management, and has applied for the disposal vouchers from Metro. Dirks explained that he is not proposing any major revisions from the past few years, and asked if there were any questions. There were none.

Dirks stated that the next event to discuss is the new City-wide garage sale event. Dirks explained that this is a new signature event for the City, and the proposed date is May 27th – 29th which is Memorial Day weekend. Dirks stated that weekend was chosen because it is a large garage sale weekend, and a lot of stores run promotions during that time as well.

Dirks stated that the City can be involved on many levels. The City can choose to open up public spaces for people to have booths, and advertise in a lot of media outlets. Dirks explained that on the other end of the spectrum the City does not have to open up public spaces, and do just minimal advertising. There are also options in the middle of doing select banners, yard sign, newspaper, and online promotions for the event.

Dirks stated that the budget for both events is $1,000. The cleanup day event uses about $200, so there is still about $800 for the garage sale event. Dirks stated that amount can purchase large banners, about 100 yard signs, and some small advertising. The Council stated that they would not like to open up public spaces for the event, but to encourage as much participation as possible. The Council stated that they would like to have the event in a lot of media outlets, but within current budget capacity. Dirks stated that he will work with area retailers as well as residents.

Upon motion by Harden, seconded by Clark and passing 5-0, the City garage sale and cleanup events were approved as discussed.

DISCUSSION: 2016 COMMUNITY BANNERS

Dirks presented the discussion, and stated that he wanted to go over the current banner design and locations. The Council will need to decide if the current design will still be used, and where to expand the banner program within the City. Dirks presented the current banner design which was designed by two students at Reynolds High School. The City had been using the high school to print the banners, but they would only last one season. Dirks stated that last year the City purchased the banners and brackets from a banner manufacture, and the results have been great.

Dirks stated that there are currently 20 banners installed throughout the community, and the majority of them are along Halsey St. with a few of them on the new section of Wood Village Blvd. Dirks explained that the banner program could extend down Wood Village Blvd, or alternative areas such as

Glisan or Sandy Blvd. Dirks explained that while the banners could go down Arata Road, it might be better to wait until that roadway is rebuilt next year.

Dirks stated that the Council had discussed having seasonal banners, and asked if the Council was interested in moving in that direction instead. Dirks presented several season design examples. Dirks explained that there is $2,500 in the budget this year for banners, and that will buy about 10 banner and bracket sets.

Upon motion by Clark, seconded by Nissen and passing 5-0, the Council directed to use the current design, and to have the banners installed along Glisan near to the Town Center.

ADJOURN

With no further business coming before the Council, and upon motion by Clark, seconded by Harden and passing 5-0, the Council adjourned at 8:32pm.

Patricia Smith
Mayor

3-8-16
Date

ATTEST:

Greg Dirks
Recorder