



*Mayor*  
Patricia Smith

*Council President*  
Mark Clark

*Councilors*  
Stanley Dirks

Timothy Clark

Scott Harden

---

**REGULAR MEETING OF THE  
WOOD VILLAGE CITY COUNCIL  
September 10, 2013  
MINUTES**

**PRESENT:** Mayor Smith, Council President Mark Clark, Councilors Stanley Dirks, Tim Clark and Scott Harden. City Attorney Condit, City Administrator Bill Peterson, Finance Director Peggy Minter, Public Works Director Mark Gunter, and interested parties.

**ABSENT:** None.

**MAYOR SMITH CALLED THE MEETING TO ORDER AT 6:00 PM.**

**PLEDGE OF ALLEGIANCE**

**PUBLIC SAFETY REPORT**

Chief Deputy Gates and Sergeant Ritchie presented the report. Gates stated that the July report has been published, but August data is not yet available due to a computer problem at BOEC. Gates explained that July was a busy month with 472 calls for service which resulted in 310 hours of dedicated service and 53 written reports. Gates stated that there were a lot of shoplifting calls, and the MCSO was able to apprehend a number of the suspects. Gates explained that the MCSO obtained a grant to fund five pedestrian crossing operations, and two of them were in Wood Village.

Ritchie stated that both operations took place on 230<sup>th</sup> and Halsey Street where there are two bus stops and a lot of pedestrians. Ritchie explained that most drivers are good when it comes to marked crosswalks, so these operations tend to focus on unmarked crosswalks. Ritchie stated that the MCSO handed out 57 citations and 27 warnings on the first operations, and 22 citations and 23 warnings on the second operations. The operations lasted a little over three hours, and informational signs and cones were put up 200 feet in front of the target area. Ritchie stated that there was a lot of positive news coverage, and the operations were very successful.

Gates stated that these operations are important because there were 62 pedestrian deaths last year in Oregon, and 16 of them were in Multnomah County. Gates stated that the MCSO will continue to apply for grant funding to hold these operations.

Gates stated that there is a suspect who has been grabbing woman at the Wal-Mart store, and the MCSO has released a surveillance photo of the suspect. The identity of the suspect will be known soon, and the person apprehended. Gates explained that the Citizen's Academy started last week, and applications are being accepted for the Youth Academy.

Dirks asked about the pedestrian operations, and if a marked crosswalk in that area would be a good idea. Gates stated that a marked crosswalk somewhere near that area would be good. The only marked options are 238<sup>th</sup> and 223<sup>rd</sup>. Peterson stated that there is a tentative side project to the Arata Road project which would construct a full pedestrian crossing with island at the Wood Village Blvd. alignment. Mark Clark stated that he likes the pedestrian crossings with the pedestrian activated warning lights. Gates stated that those do work well. Harden asked where unmarked crosswalks are located. Ritchie explained that Oregon does not have a jaywalking law, and it is best to yield to pedestrians anywhere on the road.

The Council thanked Gates and Ritchie for the report and services to the City.

### **CITIZEN COMMENTS**

Joe Gorciak owner of 1700 NE 231<sup>st</sup> Court stated that he is here to discuss the fencing issue on the pathway between 230<sup>th</sup> and 231<sup>st</sup>. Gorciak explained that Peterson wrote a very thorough report of the issues, but felt his concerns fell on deaf ears until that time. Gorciak stated that he and his family have owned the property on 231<sup>st</sup> Court since the 1980's, and have made several upgrades to the property. They rent the property below market value to offer affordable housing to people. Gorciak explained that there is a good sense of community between the property owners in that area, but there have been issues regarding the walkway for a long time. Gorciak stated that in 2007 the neighbors from that area provided written testimony of the vandalism to the City Council. There were broken windows, vandalism, and lots of litter. The Council at that time looked at closing the walkway. Gorciak stated that this Council took a different direction and wanted to enhance the walkway. Gorciak explained that he was unable to attend any of the planning meetings, but had talked to staff about the fencing concerns. Gorciak stated that he was not provided any notice of the construction, and was not able to provide additional feedback until after the project was complete. Gorciak stated that he is asking the City to extend the fencing by 28.9 feet.

Gorciak explained that the neighbor across from him had the fencing extended to the edge of the right of way, and he is asking for the same thing. Gorciak stated that he spoke with the City's Engineering Technician as well as the Public Works Director, but did not get any response until he spoke with Peterson. Gorciak explained that pedestrians cut across his property to access the pathway, and children are using that area as a small playground. The pathway is attractive, but it does not look like the conceptual drawings that he was shown. Gorciak stated that he feels the properties should be treated equally, and his fence should be extended as well.

Mark Clark stated that the conceptual drawings are different than the final design, and does not disagree with any of the statements made. Dirks asked if there were any photos of the area. Peterson presented current photos of the area in question. Dirks stated that he does not have a problem extended the fence. Smith asked why the fence was not extended in the first place. Peterson stated that the original design had both fences ending at the building setback. Then the adjacent property owner raised concerns about the property line, and people crossing over into his property. Peterson explained

that the decision was made to extend the fencing on that side, figuring the configuration of the walkway would lead people away from Gorciak's property.

Peterson stated that from a project perspective, the installation of the landscaping, trash bin, and light pole should have been sufficient enough of a border. There are apparently issues with people crossing over the property line. Peterson explained that the fence extension would go to the end of the concrete.

The Council authorized staff to extend the fencing.

Roxanne Ross from 3075 SW 15<sup>th</sup> Court in Troutdale stated that she wanted to talk briefly about Tri-Met. Ross explained that she was at a state hearing in April regarding the board of directors for Tri-Met, and she heard testimony about the financial trouble Tri-Met is in. Ross explained that by 2017, Tri-Met's revenues will fall short of expenses. 50% of revenues come from payroll taxes, so a shortfall of revenue could have an impact on taxes. Ross stated that this is primarily due to unfunded liabilities for healthcare and other benefits. Ross explained that five cities have left Tri-Met, and Sandy operates their own transit system with less taxes and better service times.

Ross stated that she believes Wood Village is only served by one bus line, and the businesses in the City do not have a choice about the payroll taxes. Ross explained that other area transit agencies do not have this kind of problem, and wanted to bring it to the attention of the area cities. Cities can opt out of Tri-Met every five years, with the next opportunity in 2016.

The Council thanked Ross for the information.

## **CONSENT CALENDAR**

- a. Review of bills paid in July and August, 2013
- b. Contracts \$2,500 - \$50,000
  - Multnomah County – Roadway maintenance: \$6,252.19
  - Dale Britton Inc. – Storm Drainage Improvements: \$2,878
  - Global Network – Installation of SQL Server: \$3,120
  - Global Network – Laptop Computer: \$2,228.16
  - Hach Company – Chlorine Analyzer: \$4,047.04
  - Alexin Analytical – Water Tests: \$5,055
  - Springbrook – Annual Maintenance: 6,891.91
- c. Council Minutes:
  - July 23, 2013
- d. Resolution 34-2013: Bid Award Roadway Slurry Seal Project

e. Voting Delagate at the LOC Conference

Mark Clark stated that there is a typo on page six of the minutes. Tim Clark asked what the fee for the County road maintenance was for. Peterson stated that it is for roadway sweeping, and some of it covers last fiscal year. Tim Clark asked why a new SQL server had to be installed. Minter stated that the new financial software requires a dedicated server. Tim Clark asked about the annual Springbrook maintenance. Peterson stated that it is for a full year, but the City would get a credit once the transition to the new software is made.

Upon motion by Tim Clark, seconded by Harden and passing 5-0, the Consent Calendar was approved with the modified minutes.

**REPORT: EAST METRO MEDIATION ANNUAL SUMMARY**

HR/Records Manager Greg Dirks presented the report. Greg Dirks stated that he sits on the Mediation Board as the City's representative, and is happy to present the report for the last fiscal year. Greg Dirks explained that last year the East Metro Mediation program mediated 131 cases involving 264 people. Four of those cases were from Wood Village and involved 13 people. Greg Dirks stated that East Metro Mediation also held 10 community workshops, and two people from Wood Village attended.

Greg Dirks explained that East Metro Mediation will also be working with mortgage foreclosure mediations in the upcoming year. East Metro Mediation will continue to offer free mediation to residents and businesses in Wood Village. The City's cost was \$915 this year. Greg Dirks asked if there were any questions.

The Council stated that East Metro Mediation is a good value, and thanked Greg Dirks for the report.

**MEMBERSHIP: GREATER PORTLAND INC.**

Peterson presented the discussion and stated that he has mixed emotions about bringing this program forward. Peterson explained that this organization used to be made up of two groups. One group was for private sector businesses, the other was for public sector organizations. The two groups merged to form Greater Portland Inc. Peterson stated that the City had been a member until 2010 when the City pursued other economic development options. The economic development position that the City was utilizing has ended, and the other cities are not interested in sharing a position again. Peterson explained that this organization may be able to help fill some gaps.

Peterson stated that there are people that the City can utilize, but they are employees of Gresham, and when it comes down to it they will promote Gresham. Peterson explained that this program has a big reach, and has access to a lot of resources. This program would not put any person on the ground to represent properties or to write proposals, but there are a lot of property leads. Peterson stated that this

program would generally represent the larger parcels in the City such as the former dog track, and the properties north of Sandy Blvd.

Peterson stated that there are several participation levels, and the recommendation is the Friend Level which starts at \$1,500. Peterson explained that there are several small cities already involved, and they meet monthly with an economic development professional. Fairview and Troutdale are both members.

Smith stated that it looks like a small investment to get some amount of return and exposure. Smith stated that the City had \$14,000 in the budget for an economic development position that no longer exists. Harden stated that it is still missing the actual person, and the \$14,000 should be used to pursue that option by partnering with area cities. Smith stated that she has tried to have that conversation several times with the area cities, but they are not interested. Peterson explained that he tried to engage the city managers on this topic, but the manager at Fairview has been directed to not engage in that conversation.

Smith stated that this proposal is on the table now, and we can always continue to try and get additional resources and partnerships. Harden asked if there are cities that contribute at a higher level. Peterson stated that Portland, Beaverton, Gresham, Metro and the Port of Portland are big contributors.

Upon motion by Mark Clark, seconded by Tim Clark and passing 5-0, the City Administrator was directed to pursue membership to Greater Portland Inc. at the \$1,500 level.

#### **DISCUSSION: 4<sup>TH</sup> ANNUAL TREE LIGHTING CEREMONY**

Greg Dirks presented the discussion and stated that the event is planned for Friday, December 6<sup>th</sup>. The plan is to light the outline of City Hall, the smaller street trees along Halsey, and the 80' fir tree by the well. Greg Dirks stated that he is working on getting the Reynolds High School Expressions Choir to sing again, and he is still looking for a Santa Clause. Refreshments will also be served. Greg Dirks explained that the main expense is the labor to put up the lights, and the budget for the event is \$5,000.

Tim Clark asked how many people attend the actual event, and how many of those people are from the City. Greg Dirks stated that last year there was about 80 people. Peterson stated that the majority of people are probably related to the choir or employees, but the bigger part of this event is the large tree that is lit. The lights stay on through December, and get seen by a lot of people. Peterson stated that while this is called an event, the real project is putting on the lights for people to see through the holidays.

Upon motion by Tim Clark, seconded by Harden and passing 5-0, the 4<sup>th</sup> annual Tree Lighting Ceremony was approved as presented.

## **REPORT: RECAP OF REYNOLDS FY 2013-14 BUDGET**

Harden presented the report. Harden stated that he serves on the Reynolds School District's Citizen's Budget Committee, and the committee spent over 15 hours going over the material. Harden explained that the committee reviewed the board's goals, the Superintendent's goals, the actual budget, and levied the taxes. Harden stated that the approved budget is \$151,918,581, and the tax levy is \$4.4626 per \$1,000 of assessed value. Harden explained that even though the budget increased, the tax levy did not.

Harden stated that the goals of the board are to increase achievement in K-12 with an emphasis at K-3, expand athletics/activities, maintain a 5% unappropriated ending fund balance, and provide safe, healthy, and well maintained learning environments. The Superintendent's goals are to improve reading and mathematics outcomes for each student, improve the graduation rate, redesign the High School Special Education offerings, review district policies and implement best practices, and redefine the budget process to be school driven.

Harden explained that the majority of revenue comes from the state followed by local property taxes. Federal money makes up about 9% of the revenue, and the remaining funds come from intermediate or other local sources. Harden stated that the district may not receive all the federal money because of the sequester, but that will not be known until October. Harden explained that the state fund is driven by the average daily attendance on a weighted average. Harden stated that without weighing factors, the average daily attendance is 10,360 students. With the weighted average it is 13,733 students. Harden explained that ESL students, students that are pregnant or in parenting classes, IEP students, and students in poverty all add to the weighted average. Harden stated that the poverty rating is based on the 2000 census which has 2,295 students in poverty. If the 2010 census was used it would be over 7,000 students. Harden stated that the Portland Public School district is pushing to continue to use the 2000 census to keep a large portion of the funding. More poverty stricken families have moved from Portland to East County since 2000.

Harden explained that the overall budget has seven objectives with 66 separate functions. The largest single item is instruction which has an allocation of \$62,481,993 which represents a 2% increase over last year. Harden explained that there could be areas where the City can help. Some of the areas include partnering with the gifted students program, and assisting with homeless students. Harden stated that he would like to discuss that topic at a future meeting.

Tim Clark asked what would happen if the District lost additional funding because of the sequester. Harden stated the District has an unappropriated ending fund balance that could be used, but it would probably have to go back to the Budget Committee for approval. Peterson stated that the District also has a contingency.

The Council thanked Harden for the report.

## FINANCE DIRECTOR'S REPORT

Minter presented the report and stated that it covers the month of July. This is the first month of the new fiscal year, so there is not a lot of trend information yet. Minter stated that revenues are down from the previous year, but it is not a concern at this point. Minter explained that staff is tracking expenses with the new overhead method, and it is working well but has been a challenge with the yearend processing, audit preparation, and financial software conversion. Minter stated that investments are about \$4.1 million, and the City is doing well with the investments.

Minter stated that the CAFR award notification came, and this is the 10<sup>th</sup> award in a row for the City. Peterson stated that this award belongs to Minter and all the work she did this past year. Minter stated that the workers' compensation audit has been completed, and the volunteer coverage had to be increased by over \$2,000 because the City had so many volunteers at events this past year.

The Council congratulated Minter on the award, and thanked her for the report.

## CITY COUNCIL COMMENTS

Mark Clark asked about the voting delegate at the LOC Conference, and how Tim Clark was planning to vote. Tim Clark stated that he is planning on voting yes. Peterson explained that there are about ten items scheduled for a vote, and they are mostly procedural in nature.

## ADJOURN

With no further business coming before the Council, and upon motion by Dirks, seconded by Harden and passing 5-0, the Council adjourned at 7:47pm.



Patricia Smith  
Mayor

10-8-2013

Date

ATTEST:



Greg Dirks  
City Recorder