



Mayor
Patricia Smith

Council President
Mark Clark

Councilors
Stanley Dirks

Timothy Clark

Scott Harden

**REGULAR MEETING OF THE
WOOD VILLAGE CITY COUNCIL
September 9, 2014
MINUTES**

PRESENT: Mayor Patricia Smith, Council President Mark Clark, Councilors Stanley Dirks, Tim Clark and Scott Harden, City Administrator Bill Peterson, Finance Director Peggy Minter, Public Works Director Mark Gunter, and interested parties.

ABSENT: City Attorney Jeff Condit.

MAYOR SMITH CALLED THE MEETING TO ORDER AT 6:00 PM.

CITIZEN COMMENTS

There were none.

PUBLIC SAFETY REPORT

Chief Deputy Jason Gates of the Multnomah County Sheriff's Office presented the report. Gates stated that for the month of August there was 324 hours of dedicated service which resulted in 28 arrests and 65 written reports. Gates explained that a local citizen tip lead to the arrest of a suspect involved with several area burglaries and car prowls. This is a great example of community policing and follow up by the deputies.

Gates stated that the 10th annual Citizen's Police Academy started last week, and there are about 25 students. Gates explained that the local Walmart will also contribute \$2,500 towards their annual holiday toy drive for children.

Smith stated that someone almost stole a vehicle from the Treehill area, and the incident was captured on tape. Smith explained that the information was sent to the MCSO, and asked if there was any new information. Gates stated that he would look into the case, and get back to the Council. Gates explained that the MCSO is continuing to develop a plan to address the increased graffiti in the City. Possible action items include increased patrol or cameras. Gates stated that residents are doing a great job of removing the graffiti promptly, which does help reduce repeat occurrences.

Dirks stated that this has been a bad summer for graffiti, and asked if there were any gang issues in the City. Gates stated that while some of the graffiti is gang related, most of it is tagging. Gates explained that there is not a lot of gang activity in the City, but there have been some

incidents with associates of gang members. Gates stated that an incident was investigated, and several people were arrested on outstanding warrants.

Dirks asked if a financial incentive would help identify or catch the graffiti suspect. Gates stated that it would not hurt, but the real issue is in the conviction of the crime. It is a misdemeanor, and you need substantial evidence beyond a reasonable doubt. Gates explained that catching the act on camera is good evidence. Dirks stated that just identifying the suspect may be useful. Gates stated that there would be community policing and follow up even if the individual was not prosecuted.

Peterson stated that the staff will be bringing a package of proposals to help reduce graffiti in the City at the next Council meeting. Tim Clark asked if a tip hotline could be used as a deterrent. Gates explained that just advertising the surveillance and prosecution acts as a deterrent. Tim Clark asked if the graffiti tip line has been successful in Troutdale. Peterson stated that there have been several phone calls to that number, but no successful prosecution. Harden asked about the potential financial impact of adding cameras. Gates stated that the MCSO would do it as a pilot project, and there would not be any additional financial impact on the City. Peterson stated that City provided cameras are an option the City is considering as well. Gates stated that information from cameras could be very beneficial to the MCSO.

Gates stated that a memorial sign was placed on I-84 at the Fairview exit where two reserve deputies were killed in the 1990's. Gates explained that it took 21 years to get the authorization for the memorial, and the MCSO is happy it is in place.

The Council thanked Gates for the report and service to the City.

CONSENT CALENDAR

- a. Review of bills paid in July and August 2014
- b. Contracts \$2,500 - \$50,000
 - FEI Portland - Water Meters: \$8,790.25
 - Dale Britton Inc – Storm Water Improvements: \$9,478
 - Hach Company – CL17 Chlorinator: \$4,148.10
 - Evoqua Water Tech – Bioxide: \$4,877.40
- c. Council Minutes:
 - July 8, 2014
 - July 22, 2014

- d. Park Permit for Amplified Music
- e. PDX Noise Advisory Committee Appointment: Mark Clark
- f. League of Oregon Cities Voting Delegate

The Council appreciated Mark Clark's willingness to serve on the PDX Noise Advisory Committee. Peterson stated that Fairview acted, and Troutdale will vote on this matter this evening.

Harden asked about the payment to Katie Wood. Minter stated that was for the pony rides at the Nite Out Event. Harden asked about the payment to Trail Dust Trailers. Peterson stated that was for a budgeted replacement trailer. Harden asked about the payment to Mowen Machine. Gunter stated that was for the replacement mower.

Upon motion by Tim Clark, seconded by Harden and passing 5-0, the Consent Calendar was approved.

UPDATE: SLURRY SEAL PROJECT

Gunter provided the update and stated that the City just received the project dates this afternoon. Gunter explained that the project will occur on Monday, September 22nd and Tuesday, September 23rd. Gunter stated that the small section of 240th and Shea was completed this past weekend, and the project went very well. Gunter explained that the overall project was split into two days because the contractor did not feel comfortable completing the project in one day. The two day approach will also leave some access and parking for residents.

Gunter stated that informational letters will be sent out soon, but the specifics of how the project will be split up have not yet been decided. Tim Clark asked if staff has contacted places for parking. Gunter explained that some places were contacted, and now with the project dates staff will be able to get a confirmation. Gunter stated that street notifications will also be placed prior to the project. Peterson stated that we will not be able to get back to the Council before the project, and staff will do what we can to make it a success.

Tim Clark asked about the required prep work. Gunter stated that the dig out repairs will be completed soon. That will be followed up with the crack sealing. Gunter explained that the roads will not be closed to the extent possible, but access may be limited at times. Tim Clark asked about vehicles that are left on the street. Peterson stated that any vehicle left on the street will be towed to City Hall at the City's expense. Any vehicle left at the end of the day will be towed to the tow yard at the vehicle owner's expense. Mark Clark stated that he was impressed with the drainage improvements that were recently completed.

RESOLUTION 32-2014: CITY COOPERATION AND COLLABORATION

Peterson presented the resolution and stated that this resolution was recently adopted by Fairview and Troutdale. Peterson explained that the resolution was drafted by Fairview, and they asked that the cities review and approve it. Peterson stated that Mayor Weatherby from Fairview has been the champion of the resolution, and there has been a history of regional cooperation from the area mayors and staff.

Peterson stated that this resolution helps overcome deceive issues that occurred in the 1980's and 1990's. Peterson explained that the area cities are working well together in several areas including the sewer and storm sewer agreements, the fire service contract and negotiations, police service, and building code enforcement. Peterson stated that there are cost savings with several of these agreements. Peterson explained that the City saved thousands of dollars by partnering with Fairview on the PGE franchise agreement. The City also has a good deal with Fairview on the Enterprise Zone management. Peterson stated that the cities often endorse and support regional projects together.

Peterson stated that this resolution does not have a specific action requirement, and does not command the City to do anything. The resolution supports the cities to communicate, collaborate and to cooperate. Peterson explained that the resolution does not discuss consolidation or the sharing of specific services.

Peterson stated that there are several alternatives and they include amending the resolution, establishing a review committee, or denying the resolution. Peterson explained that the staff recommendation is to approve the resolution.

Smith stated that she feels this is an easy resolution, and there is a good working relationship between the mayors and the cities. Tim Clark stated that he feels this resolution is not needed because the cities are working well together. Peterson stated that there are some people around the community that still remember the past difficulties, and this is a way to show we have all moved on.

Harden stated that he also feels that the resolution may not be needed, and worried if there was some ulterior motive. Harden stated that he is not against the items in the resolution, but wondered why it came up. Smith stated that she thinks Mayor Weatherby wants to continue the good working relationship with their new mayor that will be elected. Mark Clark asked if the resolution could be revised to remove the all opportunities from the seventh whereas. Smith stated that the resolution should be approved as it is, or not at all.

Upon motion by Dirks, seconded by Tim Clark and passing 5-0, Resolution 32-2014 endorsing and supporting regional service sharing and committing to the principals of communication, cooperation and collaboration was approved.

RESOLUTION 33-2014: MULTNOMAH COUNTY PAVING GRATITUDE

Peterson presented the resolution and stated that he was impressed with the county's work on 238th and Sandy Blvd. Peterson explained that the county used an innovative technology, and the roadway is wonderful. Peterson stated that the project was a major expenditure for the county, and it is a true benefit to our community.

Smith asked why this project was completed when the hill may be reconstructed in a few years. Peterson stated that the engineering work for the project has started, and that will take about 18 months to complete. The construction cycle for the project is anticipated in four years only if the current funding levels remain the same. That puts the project at 2019 at the earliest. Peterson explained that the recent work is a ten year treatment, and it brought the road back to life.

Mark Clark asked why the intersection at Arata was not completed. Peterson stated that he does not know, and has not heard back from the county on that question. Peterson stated that it may be part of the Arata Road project for next year, but he does not know. Peterson explained that he will continue to contact the county to try and get an answer.

Upon motion by Tim Clark, seconded by Dirks and passing 5-0, Resolution 33-2014 expressing the appreciation for the work completed on 238th Drive and Sandy Boulevard was approved.

DISCUSSION: CITY FLAG DESIGN CONTEST

HR/Records Manager Greg Dirks presented the discussion. Greg Dirks explained that the Council discussed this idea at their last retreat, and it was included in this year's Annual Performance Plan. Greg Dirks stated that we are proposing to run the design contest from September 10th through October 3rd. That would leave enough time for people to create a design, and allow the Council to select the winner before the end of October.

Greg Dirks stated that we are proposing to open the contest to all residents of the City, as well as all students in the Reynolds School District. Greg Dirks explained that the students in the high school graphics arts program did a great job on the community banner design, and this contest could be sent to them again. Greg Dirks stated that we are not recommending any limit on the number of entries per person, but we are recommending a \$100 gift card to a local store for the winner.

Greg Dirks stated that there are a series of alternatives that the Council could select from. The Council could choose to have all entries come from residents, they could limit the contest to one entry per person, or they could require specific aspects in the design.

Smith stated that she likes the idea, and feels that there should not be a limit on how many entries a person could enter. Tim Clark agreed. Harden stated that he likes the idea of the contest being open to all school children.

Upon motion by Harden, seconded by Mark Clark and passing 5-0, the City Council approved the flag design contest as presented.

DISCUSSION: BRUSH UP WOOD VILLAGE

Greg Dirks presented the discussion, and stated that the purpose is to develop a framework on how to run the next Brush Up Wood Village event. Greg Dirks stated that the Brush Up event was created in 2012, and the first application process occurred in 2013. The first set of standards were fairly strict, and required the home to be owner occupied in the original village. The homeowner also had to fall within the HUD low income guidelines and be over 60 years old or disabled. Greg Dirks stated that the City did not receive any applications during that period. Greg Dirks explained that the City Council then revised the program requirements to any owner occupied single family home in the City. The home owner had to be over 60 years old, disabled or low income. The City received one application.

Greg Dirks explained that staff conducted a site visit of the home, and found that it was not in a condition for painting. Staff worked with a non-profit agency to make repairs to the home. Greg Dirks stated that by the time the repairs were completed, the painting season had ended. Greg Dirks explained that this past June and July City staff and volunteers prepped and painted the home. Metro donated the paint, and Walmart supplied several volunteers. Greg Dirks stated that while the homeowner was very appreciative, we have not received any feedback from the community.

Greg Dirks stated that there are several options for the event this year. Greg Dirks explained that the event could be kept the same, and utilize the current requirements. The requirements could be revised to include owner occupied multi-family homes, manufactured homes, or the requirements could be removed all together. Greg Dirks stated that another idea could be to turn the event into a community cleanup and beautification event. Volunteers could conduct quarterly litter patrols, and graffiti removal teams could be formed as needed.

Dirks stated that he would like to see these events have more community volunteers and not just the same few volunteers and City staff. Smith stated that she likes the event as is, and asked if there were problems getting volunteers. Greg Dirks stated that several groups were contacted,

and while it was difficult to get volunteers we did have enough for the event. Harden stated that he would like the event to stay as is, and cleaning up the roadways is something the City should be doing anyway. Smith asked if the other cities would have an interest in partnering with us on this project. Peterson stated that he would ask.

Upon motion by Mark Clark, seconded by Tim Clark, the Brush Up Wood Village program was authorized for 2015 as previously adopted.

DISCUSSION: 5TH ANNUAL TREE LIGHTING CEREMONY

Greg Dirks presented the discussion and stated that this would be the City's 5th annual event. Greg Dirks explained that the largest change to the event is the date. The event is planned for Saturday, December 6th. The change is to help reduce the conflicts with the Troutdale tree lighting which was on that Friday. Greg Dirks stated that the rest of the event will remain about the same. Lights will be installed on City Hall, the street trees, and the 80 foot fir tree adjacent to City Hall. Greg Dirks stated that he has contacted the choir, and there will be refreshments as well. The schedule will have the tree lit at 6pm, with the choir performing immediately after. Santa will arrive at 6:30pm, with the event wrapped up at 7pm. Greg Dirks stated that there is \$5,000 budgeted for this event, and the majority of the expense is lighting the tree.

Upon motion by Harden, seconded by Tim Clark and passing 5-0, the 5th annual tree lighting event was approved as presented.

YEAR-END AND JULY FINANCE REPORT

Minter stated that this is the first month of the new budget, and everything is good. Minter explained that the year-end items have been prepared, and the auditors will be here tomorrow. Minter explained that staff is prepared for the audit, and everything should go well.

STAFF COMMENTS

Greg Dirks explained that there will be a delay in the Council tablets for the electronic packet. Greg Dirks stated that the City's IT contractor recommended we hold off on issuing the tablets until the City's transition to the cloud is complete. Greg Dirks explained that should occur early next month.

Gunter stated that the valves at the Cherry Park reservoir need replaced, and that project is schedule for next week. Gunter explained that we have reworked the system to accommodate the reservoirs being offline, but there is a small potential that a boil water notice could be issued. The main reason a boil water notice would be issued is if the water pressure drops below 20 psi. Gunter stated that if all goes as planned, there should not be any issues.

Peterson stated that the Council did a wonderful job at the City Hall week event, and the Pressure Safe location was a great venue. Peterson explained that he has attended several of these over the years, and this was really well done. Mark Clark asked if the program had any impact on the

legislators. Peterson stated that it did impact the candidates, and the incumbents are already gaining supporters from the area.

Peterson started that the City received a TGM grant award for the Town Center Master Plan, and Transportation System Plan updates. Peterson stated that the grant is about \$100,000, and there is a 12% match. Peterson explained that Fred Meyer submitted their plans for the fueling station, and staff should be completed with the review in about 10 days. Peterson stated that he does not know when the project will start to build, but the process is underway.

Tim Clark asked about the television schedule for the Council meetings. Peterson stated that the first Council meetings in September, October, and November will be televised. The discussion on to continue the program will be at the Council's retreat in January.

ADJOURN

With no further business coming before the Council, and upon motion by Tim Clark, seconded by Dirks and passing 5-0, the Council adjourned at 7:38pm.



Patricia Smith
Mayor

10/14/2014
Date

ATTEST:



Greg Dirks