



Mayor

Patricia Smith

Council President

Mark Clark

Councilors

Stanley Dirks

Timothy Clark

Scott Harden

**REGULAR MEETING OF THE
WOOD VILLAGE CITY COUNCIL**

June 12, 2012

MINUTES

PRESENT: Mayor Smith, Councilors Stanley Dirks, Tim Clark, and Scott Harden, City Attorney Condit, City Administrator Peterson, Finance Director Minter, and interested parties.

ABSENT: Council President Mark Clark

MAYOR SMITH CALLED THE MEETING TO ORDER AT 6:00 PM.

PLEDGE OF ALLEGIANCE

CITIZEN COMMENTS

There were none.

PUBLIC SAFETY REPORT

Chief Deputy Gates presented the report and stated that in May the Multnomah County Sheriff's Office provided 215 hours of service which resulted in 492 calls for service, and 54 written reports. Gates explained that there were several interesting incidents including a shoplifting case on May 7th. Gates stated that the suspect was caught stealing from a store and did not seem concerned because in the past he was just given a citation and released. The suspect had just turned 18, and the arresting deputy informed the suspect that he would be going to jail because he was now an adult. Gates stated that the suspect quickly changed his demeanor, and hopefully it will act as a lesson for that person not to steal again.

Gates stated that there is a car prowling problem in the area, and while they have arrested some of the suspects, the problem has not stopped. Gates explained that many of the incidents are smash and grab where the suspects smash a window to get at what they see in the vehicle. Sometimes the items taken have had minimal value, but the damage to the vehicle was extensive. Gates stated that the best way to prevent that is to not leave any items in plain sight in your vehicle.

Gates stated that other incidents included a deputy being slapped in the face by a juvenile suspect, and a male suspect wiped bodily fluids on a female shopper at a local store. Gates explained that the suspect who was flashing people in area parks has been arrested. Even though that person has been released, the officers know who he is, and he may even be trespassed from the parks as part of his sentencing.

Peterson stated that the IGA renewal for the Sheriff's contract came in, and it is a 2% increase which is a great deal. The Council authorized the IGA be renewed.

The Council thanked Gates and the MCSO for their service.

CONSENT CALENDAR

- a. Review of bills paid in May, 2012
- b. Contracts \$2,500 - \$50,000
- d. Council Minutes:
 - May 8, 2012
 - May 22, 2012
- e. Resolution 16-2012 Urban County Consortium

Upon motion by Tim Clark, seconded by Harden and passing 4-0, the Consent Calendar was approved.

MT HOOD CABLE REGULATORY COMMISSION BUDGET

Norm Thomas a MHCRC Board representative stated that he would provide the report on behalf of Clark Santee who was not able to attend the meeting. Thomas introduced David Olsen and Mary Beth Henry from the MHCRC. Thomas explained that the MHCRC is set up with an IGA between the area cities and the City of Portland to manage and oversee cable franchises. Thomas stated that Wood Village has two cable franchises. Thomas explained that the major accomplishment of the MHCRC this year was the completion of the Comcast Franchise renewal which was able to retain a lot of community benefits.

Thomas stated that the MHCRC has focused on franchise management and regulation. Second to that is managing the franchise benefits for the community. Thomas explained the work plan includes grant management in order to have a larger impact on the community, and the MHCRC will audit Frontier to ensure that proper fees have been paid. Thomas stated that a new revenue source will be implemented to ensure compliance with capital grants, and to increase the transparency of those projects and funding.

Thomas stated that the MHCRC budget has a 33% reduction in contributions from the cities as a result of not having to go through a formal franchise renewal process with Comcast. Those extra funds will be used as credits for the cities. Thomas stated that Wood Village will contribute about \$2,000 this next fiscal year, but will receive about \$10,000 in franchise revenues.

Tim Clark asked about Olsen's retirement and if it was driven by outside factors. Olsen stated that his retirement was his decision, and it was done in conjunction with other revisions to the MHCRC. Olsen explained that Henry will take over as the Director, and is well equipped for the position. Olsen stated

that it will be up to the cities and Board members to judge if the changes being made to the MHCRC are good and effective. Henry stated that there will be some impacts with the changes, but overall it should be a win-win for all partners.

Condit stated that he has been on both sides of the negotiating table with Olsen and stated that he has done a great job as Director and he will be missed. The Council agreed.

Upon motion by Tim Clark, seconded by Dirks and passing 4-0, the MHCRC budget was approved.

PUBLIC HEARING: FISCAL YEAR 2012-13 CITY BUDGET

Smith opened the Public Hearing.

There were no comments.

Smith closed the Public Hearing.

RESOLUTION 19-2012 ADOPTING FISCAL YEAR 2012-13 WOOD VILLAGE BUDGET AND MAKING APPROPRIATIONS

Peterson stated that there some slight revisions were made to the budget after the Budget Committee unanimously approved the budget, and Minter will discuss those changes. Minter stated that \$58,000 was added in the capital budget for the new accounting program, and there were some minor changes in the healthcare costs. The City received the actual healthcare costs after the Budget Committee meeting, and some adjustments had to be made. Minter stated that the revisions move money from contingency into the Budget.

Upon motion by Tim Clark, seconded by Dirks and passing 4-0, Resolution 19-2012 adopting the fiscal year 2012-13 Wood Village budget and making appropriations was approved.

RESOLUTION 20-2012 LEVYING AND CATEGORIZING AD VALOREM TAXES FOR FISCAL YEAR 2012-13

Minter stated that this resolution allows the City to levy the property tax rate at \$3.1262 per \$1,000 of assessed value which is the highest amount possible.

Upon motion by Dirks, seconded by Harden and passing 4-0, Resolution 20-2012 levying and categorizing ad valorem taxes for fiscal year 2012-13 was approved.

RESOLUTION 21-2012 FOR RECEIPT FOR STATE SHARED REVENUE

Minter stated that this resolution will allow the City to receive state shared revenues.

Upon motion by Harden, seconded by Tim Clark and passing 4-0, Resolution 21-2012 for receipt of state shared revenues was approved.

RESOLUTION 22-2012 MONTHLY WATER AND SEWER UTILITY ADJUSTMENTS

Minter stated that monthly utility billing is set to start on July 1st, and the rate schedule has to be adjusted to accommodate the monthly billing. Minter explained that she took the rates that were approved in March and divided them in half. The water allocations per month were also divided in half. Tim Clark asked if that is the consumption amount. Minter stated that is correct.

Minter stated that there is currently a commercial rate cap at 200,000 gallons and asked the Council if they would like that left in place, reduced, or removed. Minter explained that the cap was put in place for a company that is no longer in the City. The Council requested that the cap be removed.

Minter stated that there are also associated fees for water and sewer service. Minter explained that these fees have not been updated since 2002, and there are some new proposed charges. Minter stated that there is currently no charge to turn off service, just a charge to restore service. Minter stated that staff recommends a fee of \$25 to turn off the service, and increasing the restoration fee from \$20 to \$25. Tim Clark asked if it may be better to charge a fee of \$50 instead of two fees for \$25. Minter stated that the administration of the fees is not that difficult, and it is more equitable. Peterson stated that the separation of fees prevents someone that is moving in from paying the fees for a person who skipped out on their payment.

Harden asked about the fee for cutting a lock, and asked if there were any additional penalties for that. Peterson stated that he tried to prosecute for theft of service in other cities, but that charge would not stick so it remained a civil penalty. Condit explained that a civil penalty can be as high as \$1,000. Dirks asked if there are notices that state that cutting the lock will result in a fine. Minter stated that it is posted on the shutoff notice which is hung on the door. Tim Clark asked if a lock has been cut before. Peterson stated that it has happened, but not very often.

Harden asked how long it takes for a person to be shut off for nonpayment. Peterson stated that under the new provisions, it is slightly longer than it used to be. A person will be shut off if they have not paid their bill by the 20th of the third month. Harden stated that he wants the City to be fair and not unduly punish people who are late. Peterson stated that the City provides many options for payment arrangements, but compassion should not be made for those that cut a lock. Peterson stated that the late for of 10% is high in this environment, and the Council can decide to reduce that amount. Smith stated that she likes the idea of a 5% late fee, and a penalty of \$250 for cutting a lock. The Council agreed.

Upon motion by Tim Clark, seconded by Dirks and passing 4-0, Resolution 22-2012 for monthly water and sewer billing, and adjusting the late fee to 5%, increasing the lock fee to \$250, and removing the cap was approved.

EXECUTIVE SESSION PER ORS 192.660(2) (d)

The Council entered into Executive Session to conduct deliberations with persons designated by the governing body to carry on labor negotiations at 6:53pm.

REGULAR SESSION

The Council entered back into regular session at 7:26pm.

Smith stated that she and Peterson have a meeting with Multnomah County Commissioner Diane McKeel next week to discuss that vacation of the 242nd connector. Smith stated that the vacation of that right of way can be done with a vote of the County Commissioners. Smith explained that there is support for the vacation, but Gresham does not want that vacated until the improvements to 238th are completed.

Peterson stated that more information about the East Metro Connections Plan will be delivered in July, and the plan is to have the Council endorse the plan at that time as well. Peterson handed out the latest information regarding the EMCP.

Dirks asked when the Fred Meyer proposal will be brought to the Planning Commission. Peterson stated that there was another delay because the City requested an independent analysis of the traffic data collected by Fred Meyer. Peterson stated that Fred Meyer is paying for the independent analysis, but it did delay the process until July. New notices will be sent out.

ADJOURN

With no further business coming before the Council, and upon motion by Tim Clark, seconded by Harden and passing 4-0, the Council adjourned at 7:56pm.



Patricia Smith
Mayor

7-11-2012
Date

ATTEST:



Greg Dirks
City Recorder