



*Mayor*  
Patricia Smith

*Council President*  
Mark Clark

*Councilors*  
Stanley Dirks

Timothy Clark

Scott Harden

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**REGULAR MEETING OF THE  
WOOD VILLAGE CITY COUNCIL**

**March 13, 2012**

**MINUTES**

**PRESENT:** Mayor Smith, Council President Mark Clark, Councilors Stanley Dirks, Tim Clark, and Scott Harden, City Administrator Peterson, Public Works Director Jones, Finance Director Minter, and interested parties.

**ABSENT:** City Attorney Condit

**MAYOR SMITH CALLED THE MEETING TO ORDER AT 6 PM.**

**PLEDGE OF ALLEGIANCE**

**CITIZEN COMMENTS**

There were none.

**PUBLIC SAFETY REPORT**

Chief Deputy Jason Gates with the Multnomah County Sheriff's Office presented the report. Gates stated that for the month of February the Multnomah County Sheriff's Office provided 196 hours of dedicated service, 354 calls for service and 31 written reports. Gates explained that he conducted a search for events on 230<sup>th</sup> and 231<sup>st</sup> Court, and there was one incident which was unrelated to the walkway. Gates stated that the MCSO is providing extra patrols in that area. Gates explained that there were no major incidents, and a written report will be delivered within the week.

The Council thanked Gates for the report and service to the City.

**CONSENT CALENDAR**

- a. Review of bills paid in February, 2012
- b. Contracts \$2,500 - \$50,000
  - United Pipe – Meter Replacements: \$5,257.02
- c. Council Minutes:
  - February 14, 2012
  - February 28, 2012

Upon motion by Tim Clark, seconded by Dirks and passing 5-0, the Consent Calendar was approved.

#### **RESOLUTION 4-2012: WATER RATES**

Minter presented the resolution and stated that the resolution is for a 2% increase in water rates effective July 1, 2012. Minter stated that the 2% is to cover the increased cost of living. Peterson stated that the actual Portland CPI was 3.08%, but the resolution would only increase the rates by 2%.

Tim Clark asked if the 2% was for water and sewer rates, and if a high increase would be needed for the sewer rates to pay off the loan. Minter stated that the annual loan payment is about \$64,000 a year for the next three years to pay off the loan, so a 2% increase in the sewer fund is okay. Dirks asked what the interest rate on the loan is. Minter stated that it is just over 4%. Dirks asked if it would be better to use reserves to pay off that loan. Peterson stated that an inter-fund loan can be made, and interest can be charged on that. Peterson explained that can be brought forward at the budget hearings in April. The Council agreed to discuss an inter-fund loan during the budget hearings.

Tim Clark asked how the overall budget is doing. Peterson stated that currently it looks like the operating expenses will match revenues. There are some capital projects planned for next year which would draw down the ending fund balance. Tim Clark asked what fund the interest earnings go in. Peterson stated that they go in the General Fund. Tim Clark asked if it would help the General Fund to loan the money to the Sewer Fund. Peterson stated that you can charge interest on the inter-fund loan, and you would still be saving money from the current interest rate. Peterson explained that it will all be discussed at the budget hearings in April.

Smith opened the Public Hearing.

There were no comments.

Smith closed the public Hearing.

Upon motion by Tim Clark, seconded by Dirks and passing 5-0, Resolution 4-2012 increasing the Water rate by 2% was approved.

#### **RESOLUTION 5-2012: SEWER RATES**

Upon motion by Mark Clark, seconded by Tim Clark and passing 5-0, Resolution 5-2012 increasing the sanitary sewer rates by 2% was approved.

#### **RESOLUTION 6-2012: ADMINISTRATIVE FEES**

Records Manager/HR Specialist Greg Dirks presented the resolution. Greg Dirks stated that administrative fees are fees for services such as copies, public records and various permits and licenses. Greg Dirks explained that they do not cover fees for the park, building permits, utility rates or system development charges. The full list of fees is outlined in Exhibit A. Greg Dirks

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stated that there are some new fees for large and color copies, and the public records request fees have been revised as well. There was also an increase to the RV Use permit fee from \$1 to \$20.

Tim Clark asked why the fee for a pinball machine was \$200. Peterson explained that the fees for amusement devices were reviewed a few months ago, but staff could not find why the fees for pinball machines was set at \$200. Currently there are no businesses that have pinball machines in operation. Smith asked if that fee could be reduced. Peterson stated that it could. The Council agreed that \$75 would be a more appropriate fee.

Upon motion by Tim Clark, seconded by Mark Clark and passing 5-0, Resolution 6-2012 establishing administrative fees, and reducing the pinball device fee from \$200 to \$75 was approved.

#### **RESOLUTION 7-2012: BUSINESS INCENTIVE PROGRAM**

Peterson presented the resolution and stated that Council had discussed this item at their meeting last month, and had directed him to bring it back for renewal. Peterson explained that the Urban Renewal Agency has also renewed the program.

Upon motion by Dirks, seconded by Harden and passing 5-0, Resolution 7-2012 reauthorizing the Business Incentive program for one year was approved.

#### **UPDATE: EAST MULTNOMAH COORDINATING COMMITTEE**

Peterson presented the update and stated this idea originated over a year ago, and the original intent was to implement a single recommending body to Metro similar to committees in other counties. Peterson explained that Portland and Gresham were not interested in participating, and there was no response from Maywood Park.

Peterson explained that the East Multnomah County Transportation Committee picked up the idea, and was going to revise their by-laws to include land use as well. Peterson stated that the most recent set of by-laws still has EMCTC functioning as it currently is, and the EMC3 would be a non-voting recommending body to other committees.

Smith stated that the idea was to replace EMCTC with a voting committee. There were larger entities that did not like that idea, so the program kept being revised. Even though Gresham seems to be on board, she does not see a lot of value of having a committee with no decision making ability. Tim Clark stated that he feels it at least moves towards having more consensus building in the region which is a good thing, but he is also concerned about the lack of decision making ability. Smith stated that Portland may be interested after their elections in November.

Tim Clark stated that even if Portland and Gresham are not interested, the committee would still provide a way for the other cities to have better coordination on larger projects. Tim Clark asked if

Gresham has taken an official position on the EMC3. Peterson stated that it was supposed to go before their Council, but their Mayor refused to allow it on the agenda.

Smith asked if the Council has to decide on anything tonight. Peterson stated that the Council does not have to make any decisions, and this item was placed on the agenda at a Councilor's request to update the entire Council on the status of the EMC3.

The Council thanked Peterson for the update.

### **DEVELOPMENT REQUEST**

Peterson stated that there was a request from an industrial property owner to allow long term parking on a portion of a City owned street. Peterson explained that the street section is a public right of way, but currently does not have any functional use as it dead-ends into private property that does not use that roadway section. Peterson stated that the owner has a potential tenant that needs to park a 40' trailer for long periods of time, and there is not room in the industrial development for that. Peterson explained that the City has various codes on the matter, and ultimately the Council can elect to designate long term parking areas. Peterson stated that the request is to have long term parking on Shea Lane, east of 240<sup>th</sup> Ave. The parking cannot be reserved, so it would be on a first come, first served basis.

Mark Clark asked if that roadway section can handle a semi and trailer. Peterson stated that it is a standard roadway section so it should be able to handle that load. Mark Clark stated that he is concerned about the landing gear of the trailer falling through the asphalt. Peterson stated that the roadway base should support a trailer. Harden asked if the parking could be by permit only, and charge a fee for the permit. Peterson stated that is possible, but it would require new legislation.

Tim Clark asked what the original intention of that roadway was for. Peterson explained that an adjacent business was planning an expansion project, but that project fell through so the roadway does not serve a function at this time. Harden asked if that section could be sold off. Peterson stated that the City does not actually own the land, so it would have to be vacated and then granted to the adjacent property owners.

Smith asked if the City could charge for any damages that may occur because of the trailer storage. Peterson stated that would be very difficult to do. Dirks stated that he likes the idea of having the parking by permit only, and charging a fee. Tim Clark agreed and asked what the next steps would be. Peterson stated that he will bring back a code at their next meeting for their consideration.

**WORKSHOP: 2012-2013 ANNUAL PERFORMANCE PLAN**

Council and staff discussed the seven City goals and drafted potential projects and action items for the 2012-2013 Annual Performance Plan that will meet those goals. Peterson stated that he will bring back the project ideas at the next meeting for Council to prioritize.

**ADJOURN**

With no further business coming before the Council, and upon motion by Dirks, seconded by Tim Clark and passing 5-0, the Council adjourned at 7:50pm.



Patricia Smith  
Mayor

4-10-2012

Date

ATTEST:



Greg Dirks  
City Recorder