

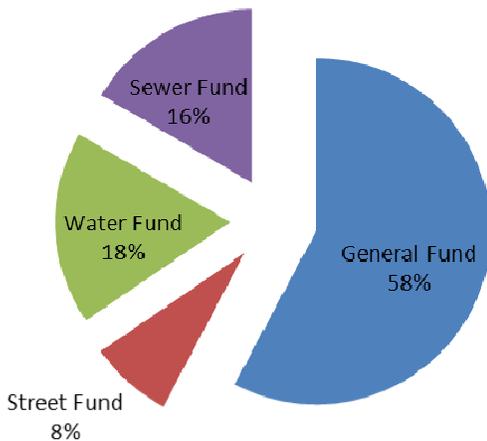
City of Wood Village July 2012

The Village News

2055 NE 238th Drive • Wood Village, OR 97060-1095 • (503) 667-6211
Fax (503) 669-8723 • city@ci.wood-village.or.us • www.ci.wood-village.or.us

BUDGET ADOPTED FOR FISCAL YEAR 2012-2013

2012-2013



The Wood Village City Council adopted a budget for FY12-13. The great news is that the budget will not be drawing on the community reserve funds, and that we will see services actually increase through the creation of a Street and Drainage utility. While it is pretty hard to make a budget article interesting, we do hope residents will read and understand that your local government has been very frugal, saved resources in the good times to get through the bad, and has increased efficiencies, contracting, and other methods to get you, our resident, the best deal we can with the resources you provide.

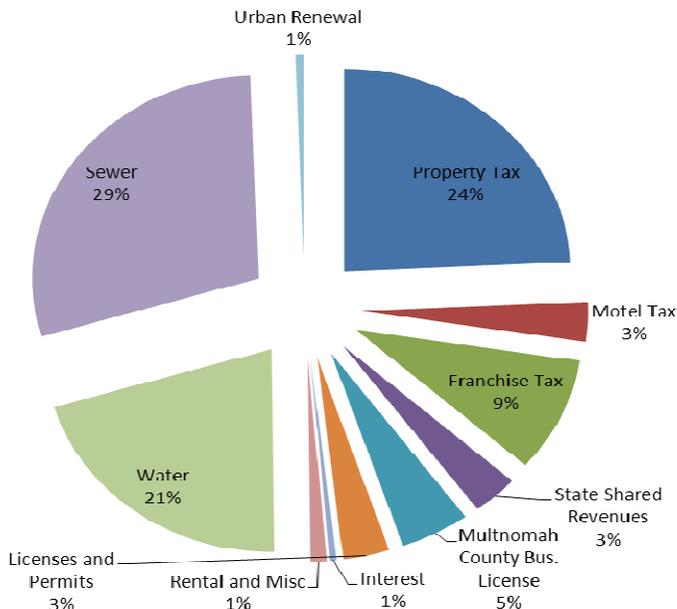
The total budget identifies all resources and expenses for our local government and is the financial plan for the next year. Unfortunately, it is also burdened by accounting methods that can provide pretty misleading information about what is actually happening in your local government. The Total budget for all our funds is as follows:

Fund	2011-2012 Adopted	2012-2013 Adopted	Percent Change
General Fund	\$ 4,817,441	\$ 4,369,969	-9.29%
Street Fund	\$ 370,726	\$ 581,791	56.93%
Water Fund	\$ 1,493,463	\$ 1,365,245	-8.59%
Sewer Fund	\$ 2,901,916	\$ 1,253,604	-56.80%
Totals	\$ 9,583,546	\$ 7,570,609	-21.00%

The reduction in our budget between FY11-12 and FY12-13 is about debt service, and the City Council's decision to eliminate all outstanding debt in our utility system. Retiring the debt is a great decision that will save our residents tens of thousands of dollars over the years ahead. The net result of the budget actions from 2011, while very positive in the long term, makes it look like Wood Village is making massive cuts in the budget.

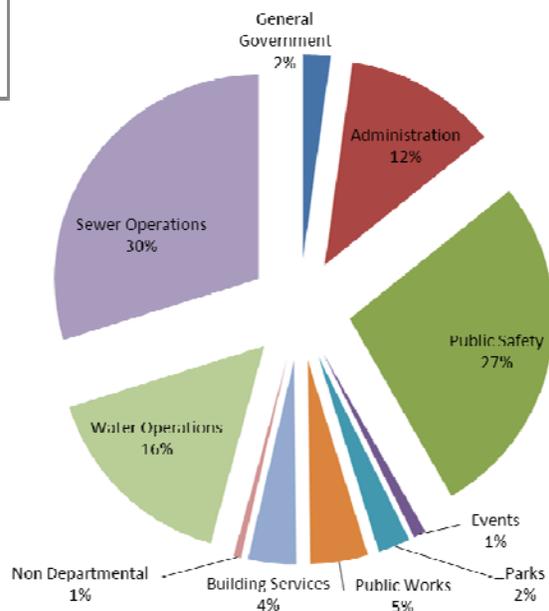
The best way to look at a local government is to analyze the efficiency and the operating costs for the City. Our total Operating budget consists of two elements, the operating revenues and the operating expenses. Operating revenues in this instance means the revenues you can count on every year for use in a general way, not restricted or designated, and that are available to appropriate for the ongoing costs of operating and maintaining all systems. The operating appropriations are our best estimates of the cost that will be incurred to maintain a City Council directed level of service, with all recurring costs for utilities, personnel, materials and supplies, and other directly related routine expenditures. Operating budgets are NOT capital expenditures, one time grants or subventions, or other unusual events or expenses.

FY 12-13 Operating Revenue



Operating revenues in this instance means the revenues you can count on every year for use in a general way, not restricted or designated, and that are available to appropriate for the ongoing costs of operating and maintaining all systems. The operating appropriations are our best estimates of the cost that will be incurred to maintain a City Council directed level of service, with all recurring costs for utilities, personnel, materials and supplies, and other directly related routine expenditures. Operating budgets are NOT capital expenditures, one time grants or subventions, or other unusual events or expenses.

FY 12-13 Operating Appropriations



Operations in Wood Village include the provision of water, sewer, storm drainage, parks, police, fire, street maintenance, code enforcement, planning, and the full array of services offered by Cities. Wood Village uses a number of contracts with public and private companies. We contract with Gresham for fire service, Multnomah County for police services, a private firm for building code enforcement, and an individual for planning services. In each case, the use of contracts allows us to avoid the costs of employee overheads and has improved our efficiency.

Our Total Operating Budget is as follows:

Total Operating Revenue, all Funds	\$3,191,542
Total Operating Appropriations	\$3,085,215

Making Wood Village a better community and achieving the goals set forth by the City Council is what this budget is about. We look forward to serving you in the year ahead!





Bi-Monthly Billing Goes to Monthly Billing Starting July 1st

City Council approved the change from bi-monthly billing to monthly billing that will begin July 1st. With your first bill, you will also see the Council approved a 2% increase to the water and sewer rates. The increase will permit the water and sewer utilities to continue to provide you with quality services. The average residential account will see an increase to water of about 46 cents per month, and a sewer increase of about 94 cents per month.

Also beginning in July is the City's new Transportation and Storm-water Utility Fee, which will be billed along with the water and sewer invoice. Commercial accounts will be receiving a letter indicating the expected monthly fee, and the article in this newsletter dedicated to the street and drainage utility talks about the fees for residential land uses. The fee for a single family residence is \$7.33 per month.

The bill for the month of July will be mailed on July 31st, and is due upon receipt. If the bill is not paid by the 19th of August, a 5% late fee will be added to your account. If this bill is not paid by the 19th of September, your water service will be terminated.

Please review the Frequently Asked Questions below, and if we can provide you further information, please give us a call at (503) 667-6211.

Frequently asked questions:

- *How much is the sewer bill?*

Starting July 1st, Sewer charges will be billed every month at the following rates:

- Single Family Residential: A flat rate of \$47.86
- Multi-Family Residential: A flat rate of \$14.69 per unit+ \$3.54 per 100 cu. ft.
- Commercial: A flat rate of \$63.74 + \$5.30 per 100 cu. ft.

- *How much is the water bill?*

Starting July 1st, Water charges will be billed every month at the following rates:

- Single Family Residential: A flat rate of \$23.25 up to 400 cu. ft. After that the customer is charged \$1.58 per 100 cu. ft.
- Multi-Family Residential: A flat rate of \$22.27 up to 400 cu. ft per unit. After that the customer is charged \$1.58 per 100 cu. ft.
- Commercial: A flat rate of \$65.03 + \$3.11 per 100 cu. ft.

- *When is the utility bill due?*

As soon as it is received.

- *Are there any late charges that might accrue?*

A late charge of 5% will apply 19 days after the billing date. Payments must be received prior to the date listed on the bill to avoid any late charges. A reminder notice **WILL NOT** be sent out.



- *What happens if I forget to pay my bill?*

A shut off notice will be sent out several days prior to the City shutting off service for non-payment. The shutoff day is typically the 20th of the following month. Payment arrangements can be made any time **BEFORE** the shutoff day. If your service is shutoff for non-payment, you will be assessed a fee of \$25 for shutting off the water service and a fee of \$25 for restoring service. Both fees and the current balance with all penalties must be paid in full before service will be restored. There is also a fee of \$250 for cutting a water meter lock or tampering with a water meter.

- *What is the billing cycle?*

Billings are generated every month. For example, the bill you will receive on or around August 1st covers the month of July.

- *Where can I pay my bill?*

Payments are accepted from 8am to 4:30 pm at the City Hall front office. A drop box is located by the flagpole on the South side of the building for after-hours payments. You can also pay your bill 24/7 using our online bill pay system by clicking the "click to make a payment" box on the top right of the webpage at www.ci.wood-village.or.us.



- *What are the payment options?*

Cash, check, and money orders are accepted. All major credit/debit cards can be used to make a payment through the City's website.

- *Who do I notify to close my account?*

Call Wood Village City Hall at 503-667-6211. Please notify us as soon as possible of the date you want to close your account. This will help insure that our public works crew is available to read the meter on the day you have requested, so that you will not be charged for any services that might accrue after you move out.

- *Will I receive a closing bill on my account?*

Yes.

- *What will my fee be for the street and drainage utility?*

For a single family residence, the bill will be \$7.33 per month. For apartments and condominiums, the fee is \$5.00 per month per unit. Mobile homes are \$3.77 per month per unit. Commercial uses will receive billing based on traffic generation. All commercial accounts will receive a letter identifying their land use category, traffic generation estimate, and anticipated billing amount.

Crime Stoppers!!

Not that long ago, a team of skilled detectives continuously monitored a suspected drug house. After enough evidence was collected a large scale drug bust was made, and a drug king pin was sent to prison. Who were these skilled



detectives? Members of a Neighborhood Watch group! The Neighborhood Watch program is formed among neighbors with the goal of reducing burglaries and other neighborhood crimes. There are several existing programs in the City, but we could always use more. Areas

that are in need of more groups include the Original Village, and Lower Village neighborhoods around Arata and Halsey. The City is happy to assist with the formation of Neighborhood Watch groups by supplying literature, attending meetings and providing signs to established groups. Please contact City Hall to find out how to start a Neighborhood Watch group, or join an existing group that may be in your neighborhood.

Even if your schedule does not permit you to join or start a Neighborhood Watch program, there are still several things you can do to help reduce and prevent crime in your neighborhood. Those things include:

- Get to know your neighbors, and talk with them about issues in the area
- Secure doors and windows at night, and when you are away from home
- Keep your property and surrounding areas clean and well kept

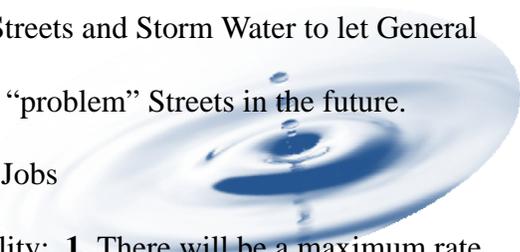
- Tell your neighbors when you are planning to be away from your home for extended periods
- Promptly remove graffiti; the City has no cost kits that you can use to aid in graffiti removal
- Do not keep valuables in your vehicle
- Never hesitate to contact the police regarding suspicious people or activities. Record vehicle descriptions, license numbers, and the description of suspicious people and provide that to the police. The non-emergency number is 503-823-3333

The City strives to have a safe clean community, but we need your help to accomplish that goal. The City is here to help you whether it is by providing no cost graffiti removal kits, or by participating in a Neighborhood Watch group, we are here for you. Let us know how we can help you!

Transportation & Storm Water Utility System

Along with beginning to receive your water and sewer bill each month starting in July of this year, you will see a new charge on your bill. A street and drainage maintenance utility has been formed by the Wood Village City Council. The City Council expressed the reasons for their actions in their communication plan:

- ☒ Protecting the private and public investments in Wood Village by making sure roads and drainage systems are developed and maintained.
- ☒ The City of Wood Village is Focused on the Basics: Fund Streets and Storm Water to let General Fund pay for Police, Fire and Emergency Services.
- ☒ Invest in “good” Streets now prevents them from becoming “problem” Streets in the future.
- ☒ Protect our Watershed and Clean Water
- ☒ Quality Roads are Critical to our Economy and to Growing Jobs



The City Council made three things clear in the adoption of this utility: **1.** There will be a maximum rate established that will not be exceeded without a formal hearing and public opportunity to discuss the rates, **2.** The fee must be indexed to the Construction Cost Index, a measurement provided by the Engineering News Record, so we can actually accomplish what we tell our residents we will do, and **3.** The rate must be phased in over two years.

The rates for some residential land uses are as follows:

- o Single Family
 - o FY12-13 \$7.33 per month
 - o FY13-14 \$11.62 per month
- o Apartment/Condo
 - o FY12-13 \$5.00 per month
 - o FY13-14 \$7.93 per month
- o Mobile Home Park
 - o FY12-13 \$3.77 per month per Mobile
 - o FY13-14 \$5.98 per month per Mobile

These rates are established by utilizing the total number of trip ends originating at a land use in accord with the internationally recognized publication, Institute of Traffic Engineers, Trip Generation. The rate for all land uses are established by the total number of trips times the cost per trip end established in the rates. In this manner, commercial and residential land uses both pay a fair and equitable share of the costs for the utility. Some very high traffic generators, and large stores, will have a large obligation to pay the transportation and drainage utility.

What this will allow us to do this year is complete crack sealing on about one mile of roadway and dig out and repair failed roadway segments on 236th. We anticipate that a year from this summer we will be able to complete about another mile of crack seal and about two miles of seal coat to protect the life of the roadways. This is all badly needed work that will get underway this summer.



We will work on improving our roadway system and we will be cleaning the storm drainage system. This effort will assure the water quality that is released from Wood Village to our neighbors, and the Columbia.



By forming the street and drainage utility, the City Council has been able to maintain the contract with Multnomah County Sheriff for policing and with Gresham for fire service. The subsidies from the general fund will no longer have to be provided to the street operations to maintain our community.

As most resident of Wood Village know, the surrounding Cities all have storm water utilities in place that include a monthly charge on the utility billing. The rates charges on a single family residence for only storm water in our area are as follows:

Gresham	\$9.84	Fairview	\$8.78	Troutdale	\$3.78
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Each City also has fees for commercial customers based on differing criteria and methods. For each of these communities, the storm water utility fees have allowed them to meet environmental standards and improve the quality of water in our region along with reducing flood damage and improving drainage systems.

We have combined storm water with streets, and are establishing a single utility with responsibility for both. We will do all we can to make your investment in your roadway system a great investment for you and the future generations in Wood Village.

Watch for us this summer. We will be working in the Original Village and on 236th, with work to come on your road!



think green. reduce waste. Composting Guide

FOOD

Meat, fish, dairy, fruit, vegetables, shells, bones, pasta, rice, eggshells, nutshells, bread, grains



FOOD-SOILED PAPER AND APPROVED COMPOSTABLE PACKAGING*

Coffee grounds and filters, tea bags, waxed cardboard, soiled paper bags, kitchen paper towels, paper napkins, uncoated take-out containers and paper plates, approved compostable containers and tableware (Absolutely no plastic)



PLANTS AND FLOWERS

Plants and flowers, landscape vegetation, holiday trees, untreated wood scraps



*Visit www.wmnorthwest.com/oregon to find an up-to-date list of all approved compostable containers and tableware.

OTHER SERVICES PROVIDED BY WASTE MANAGEMENT

GARBAGE

Styrofoam, plastic wrap, utensils, wrappers, produce baskets, rubber bands, bathroom waste, plastic lids and cups, non-compostable coffee cups, and frozen food boxes



MIXED RECYCLING

Clean cartons, cardboard, paper, metal cans, plastic bottles and tubs



GLASS RECYCLING

Clean glass bottles and jars



For more information: www.wmnorthwest.com/oregon or call 1-800-592-9995.

THINK GREEN!





Setting Up Compost in the Workplace

1 FORM A GREEN TEAM

A dedicated group of employees who will set up and monitor compost collection.

2 DO A DEEP DIVE TO FIND COMPOSTABLES

Take a good look at what's going into your garbage. Common compostables you'll see:

- Waxed cardboard
- Coffee filters and grounds
- All food scraps
- Plant and floral trimmings
- Untreated wood scraps

3 CONTACT YOUR BUSINESS OR PROPERTY MANAGER

Find out if compost collection is set up. If not, ask for collection and remind your manager that composting can reduce waste disposal costs. If service is set up, discuss how to increase visibility and participation.

4 CONTACT WASTE MANAGEMENT

Set up collection by visiting www.wmnorthwest.com/oregon or calling 1-800-592-9995.

5 COORDINATE GREEN TEAM AND JANITORIAL SERVICE

- Select and distribute collection containers to kitchens, lunchrooms, garden centers and anywhere compost is generated.
- Label containers. Contact us at recycleoregon@wm.com to order labels.
- Work with janitorial staff to set a daily collection schedule for collecting compostables from work stations.
- Determine who'll collect compostables, and ensure that they're thoroughly trained.
- Monitor containers and procedures to keep compostables separated from garbage.

6 EDUCATE AND MOTIVATE STAFF

- Distribute guidelines to employees and janitorial staff, and post updates.
- Grab attention with a launch event.
- Send a memo encouraging participation.
- Set aside time for questions and answers.
- Schedule orientation sessions for individual departments.

7 MAINTAIN AND EXPAND GREEN PROGRAMS

- Have your Green Team meet regularly to evaluate progress.
- Implement other sustainable practices, including prevention, energy conservation and alternative transportation.
- Encourage staff with periodic composting tips and updates.
- Educate new employees about composting.
- Appoint someone to answer staff questions, manage the Green Team and oversee green procedures.
- Always mention composting practices in company promotional pieces.



CS10_compostable

Coyotes

Coyotes have recently been spotted in several locations in Wood Village. There is no reason for panic or alarm as coyotes are generally afraid of people and usually run away once they've been spotted, but there is a real concern about the safety of small pets.

Here are some helpful tips to help prevent your property and furry family members from being impacted by coyotes:

- Secure your garbage and do not leave food outside. Coyotes are great scavengers and can rip through garbage bags or unsecured garbage cans. They can also smell food left out for other pets or wildlife. If you have a bird feeder, keep the surrounding area clean. Leftover bird seed attracts small rodents which in turn attracts coyotes.
- Keep your pets indoors at night. Cats and smaller dogs are especially vulnerable. Keep your pets indoors at night, or put them in a fully secured, quality built outdoor pen or structure. Again, do not leave food outside.
- Keep brush and debris kept to a minimum. Coyotes can live and take refuge in small brush piles or overgrown areas.
- Call the non-emergency number 503-823-3333 if you see a coyote threaten or attack a person. Provide the operator of the location, and what direction the coyote went.



A coyote's territory can be anywhere between 2-30 miles. While there have been recent sightings of coyotes, that does not necessarily mean that they are residents of the City. Likewise, just because there may not be any sighting in a given period of time, does not mean that a coyote isn't staying in the area, and care should still be taken when it comes to small pets. Coyotes are an essential part of the eco system, and by following the tips listed above we can reduce the impacts to property and pets. Additional information can be found on the Oregon Department of Fish and Wildlife's webpage at http://www.dfw.state.or.us/wildlife/living_with/coyotes.

Get Noticed!

Wood Village is a unique City full of wonderful people and businesses. To help your business get noticed and be recognized as a Wood Village business, we are offering to place a web link to your business on the City's website for free! All you need to do is call or send the City an email with your business's information, and we will place it on our webpage. Please contact Greg Dirks at 503-489-6854 or GregD@ci.Wood-Village.or.us for more information or to have your link posted.



Committee Volunteers Needed

Are you interested in helping our community and shaping our Park? If so, the Parks Commission just might be the place for you. There are currently two open positions on the Parks Commission which serve as advisors to the City Council on the development, operation and maintenance of city park facilities and recreation services for the City. Recent projects have included an updated Parks Master Plan, and the construction of a Gazebo. This committee meets about once a month for about two hours.

The City also needs volunteers to serve on the City's Budget Committee, and the Urban Renewal Budget Committee. These committees review and approve the budget each year. This Committee typically meets about twice a year in the spring.

Please contact City Hall or view our website for more information, or to put in an application to serve. Applications are reviewed and approved by the City Council.

Boys and Girls Club Returns to East County

The Boys and Girls Club announced the initiation of a summer program at the Salish Elementary School in Fairview. The program is sponsored by the Reynolds School District for elementary aged children. Sign-ups for the program began in early June, and will continue after the program begins June 25.

The Boys and Girls Club activities will provide breakfast and lunch to participants, and have capacity for approximately 200 students. With operations from 9 to 5 daily, the program is built around weekly themes for the kids, focused activities and twenty (20) staff members providing guidance and support to the participants.



If you have not signed up for the program, or if you are a volunteer that would like to help, please call Libby Lescalleet, Portland Metro Boys and Girls Clubs at (503) 232-0077.

Multnomah County is Seeking Members for the Bicycle and Pedestrian Citizen Advisory Committee

Are you interested in making your community a better place for walking and biking? The Multnomah County Bicycle and Pedestrian Citizen Advisory Committee (BPCAC) is seeking individuals interested in becoming Bicycle and Pedestrian advocates. The committee advises the county and focuses on rural east and west Multnomah County, east county cities and the county-owned Willamette River bridges.

Topics include identifying bicycle and pedestrian issues, problems and opportunities for transportation projects, evaluating projects for the Bicycle and Pedestrian Capital Improvement Plan, environmental justice and equity, public health, and active transportation. For more information: <http://web.multco.us/transportation-planning/bicycle-and-pedestrian-citizen-advisory-committee> or contact Kate McQuillan, Transportation Planner, at Katherine.mcquillan@multco.us or (503) 988-5050 x29397



Solar Gresham

Solar Gresham is an exciting new program promoted by the City of Gresham. It offers homeowners solar at 80% or more off the cost with ease of installation and incentives. In addition to providing solar at a great price, Solar Gresham will be offering free workshops on the basics and benefits of solar. We'll also help

residents find resources to make their homes more energy efficient, therefore reducing utility costs. Solar Gresham will only be available through July 31, 2012. For more details, visit GreshamOregon.gov/SolarGresham. The program is available to all residents in the surrounding communities, including Wood Village.

CLEAN ENERGY WORKS OREGON PROGRAM

www.cewo.org

CEWO is a new non-profit, available throughout Multnomah County, providing homeowners with an easy, all-in-one solution to improving energy efficiency in the home. Improving the energy efficiency in the home increases comfort and protection from both inclement weather and rising energy rates.

- No-money-down, easy financing
- Free extensive home energy audit by a trained building expert
- Work conducted by a certified contractor
- Repayment of loan through the utility bill

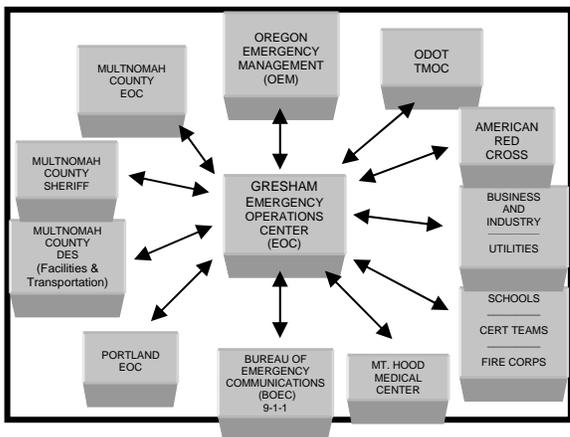
Energy efficient measures include home and water heating, insulation, windows, and air and duct sealing.

Up to \$1500* in instant rebates is available.

*Up to \$1,500 in instant rebates based on 30% modeled energy savings. Instant rebates are subject to change without prior notice, are non-transferable and will only be available for qualified program borrowers for a limited time. Rebates include federal, state, and local resources and standard Energy Trust cash incentives.

Wood Village Emergency Operations Plan

For the past six months the City of Wood Village Emergency Management staff have been rewriting and expanding the city's Emergency Operations Plan. This Emergency Operations Plan provides a framework for coordinated response and recovery activities during and after an emergency. For instance during a flooding emergency, the city will use several annexes of this plan to warn the public of the upcoming flood waters and if needed on evacuation procedures to move citizens in the flood path.



This newly developed plan contains 16 new functional annexes that focus on critical tasks, capabilities, and resources provided by emergency response agencies for the City throughout all phases of an emergency. A few examples of the functional annexes are Alert and Warning procedures, Resource Management, Evacuation, and Pet Management during a disaster. Wood Village has also developed 11 Incident annexes that provide tactical information and critical tasks unique to specific natural and man-made/technological hazards that could pose a threat to the city.

Once this plan has been formally adopted the city plans to hold several exercises both in the field and at the East Multnomah County Joint Emergency Operations Center. Many of these exercises focus on cooperative efforts between the other cities in east Multnomah County, such as equipment and personnel sharing during a disaster. These exercises will help to prepare our first responders and other city employees in the event a catastrophic event should occur. While the City is actively preparing for emergencies, please remember that first responders will initially be focused on preventing further damage and restoring essential services. **It is imperative that residents also plan and prepare to protect themselves and their families during the initial stages of an emergency.**

CITY OF WOOD VILLAGE
 2055 NE 238TH DRIVE
 WOOD VILLAGE, OR 97060-1095

PAID BY STANDARD MAIL
 PERMIT #75
 WOOD VILLAGE
 97060

VOLUNTEERS NEEDED

Planning Commission, Parks Commission, and Budget Committee
 Call 503-667-6211 for more information

THE VILLAGE NEWS

City of Wood Village
 2055 NE 238th Drive
 Wood Village Oregon 97060
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 FAX: 503-669-8723
city@ci.wood-village.or.us
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City Council

Patricia Smith, Mayor
 Mark S. Clark, President
 Stanley Dirks
 Timothy Clark
 Scott Harden

City Councilors are volunteers who do not keep regular office hours but messages can be left at City Hall at 503-667-6211.

Regular Council meetings are normally held on the second Tuesday of each month at 6:00 p.m.

Planning Commission
Design Review Board

Planning Commission/Design Review Board meetings are normally held the last Monday of each month at 6:00 p.m.

25% RETIRED RATE DISCOUNT:

If everyone living in your household is retired, and you are directly billed by the city, you may be eligible for the discounted base sewer and water rate fees.

For more detailed information and to acquire the application, please see the City’s website or call 503-667-6211.

City Services

Water & Sewer: Wood Village City Hall:
 503-667-6211

Building Permits: Wood Village City Hall:
 503-667-6211

Trash & Recycling:
 Waste Management: 503-249-8078

Phone: Frontier – 1-800-921-8101

Electric: PGE – 503-228-6322
 503-464-7777 (power outages)
 503-736-5710 (streetlight outages)

Gas: NW Natural: 503-226-4212

All meeting agendas are available at City Hall and on the City’s website.

Abandoned Vehicles
 503-823-3333 (*non-emergency number for Sheriff’s Office*)

DEQ Burning Information:
 503-618-3083

Multnomah County Sheriff:
 503-823-3333 (non-emergency)
 9-1-1 (emergencies)

Gresham Fire Department:
 503-618-2355 (general information)
 9-1-1 (emergencies)

Multnomah County Animal Control:
 503-248-3066

Reynolds School District:
 503-661-7200

East Metro Mediation:
 503-618-3247

Multnomah County Commissioners:
 Jeff Cogan, County Chair
 (503) 988-3308

Diane McKeel, District 4
 (503) 988-5213